

Annual Audit Report

DABOH MUNICIPAL COUNCIL

DISTRICT- BHIND (M.P.)

Financial Year: 2023-24

AGRAWAL GOYAL & JALAN
CHARTERED ACCOUNTANTS



AUDITOR'S REPORT

We have audited the attached Financial Statement of **"NAGAR PARISHAD - DABOH, DIST - BHIND (M.P.)"** as at 31.03.2024, for the period from 01.04.2023 to 31.03.2024. These financial statements are the responsibility of the Nagar Parishad. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion and to the best of our information and according to the explanations given to us, the said accounts subject to notes gives a true and fair view in conformity with the accounting principles generally accepted in India.

- (a) In the case of the Receipt and Payment Account of the receipt and payment of **"NAGAR PARISHAD - DABOH, DIST - BHIND (M.P.)"** during the year ended on 31.03.2024.
- (b) In the case of Income and Expenditure Account of the Excess of Income over Expenditures of **"NAGAR PARISHAD - DABOH, DIST - BHIND (M.P.)"** during the year ended on 31.03.2024.
- (c) In the case of Balance Sheet of the state of the affairs of **"NAGAR PARISHAD - DABOH, DIST - BHIND (M.P.)"** as on 31.03.2024.

For Agrawal Goyal & Jalan
Chartered Accountants
FRN - 016160C


CA Rahul Agrawal
(Partner)
M. No. 447177
UDIN: 25447177BMKSEB2488
Date - 06/01/2025




मुख्य नगर पालिका अधिकारी
नगर परिषद दबोह जिला भिण्ड (म.प्र.)

**Balance Sheet of Daboh Municipal Council
as on 31st March 2024**

	Particulars	Schedule No.	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
A	SOURCES OF FUNDS			
	Reserves and Surplus			
A1	Municipal (General) Fund	B-1	1,97,95,687.09	2,72,52,843.09
	Earmarked Funds	B-2	90,96,753.00	82,95,015.00
	Reserves	B-3	12,90,12,471.32	9,32,22,342.32
	Total Reserve & Surplus		15,79,04,911.41	12,87,70,200.41
A2	Grants, Contributions for specific purposes	B-4	9,35,51,986.00	10,90,09,951.00
	Loans			
A3	Secured loans	B-5	53,01,114.00	1,92,524.00
	Unsecured loans	B-6	-	-
	Total Loans		53,01,114.00	1,92,524.00
	TOTAL OF SOURCES OF FUNDS (A1+A2+A3)		25,67,58,011.41	23,79,72,675.41
B	APPLICATION OF FUNDS			
	Fixed Assets	B-11		
B1	Gross Block		21,35,31,732.77	18,89,11,630.77
	Less: Accumulated Depreciation		12,10,03,572.34	11,44,01,408.34
	Net Block		9,25,28,160.43	7,45,10,222.43
	Capital work-in-progress		6,18,98,575.37	4,32,09,963.37
	Total Fixed Assets		15,44,26,735.80	11,77,20,185.80
	Investments			
B2	Investment - General Fund	B-12	-	-
	Investment - Other Funds	B-13	-	-
	Total Investments		-	-
	Current assets, loans & advances			
	Stock in hand (Inventories)	B-14	18,490.00	-
	Sundry Debtors (Receivables)	B-15	31,78,924.00	29,69,243.00
	Gross amount outstanding		-	-
	Less: Accumulated provision against bad and doubtful Receivables		-	-
B3	Deposit Assets		-	-
	Loan & Advances		-	-
	Prepaid expenses	B-16	-	-
	Cash and Bank Balances	B-17	10,45,65,378.97	12,34,29,200.97
	Loans, advances and deposits	B-18	4,30,848.00	4,30,848.00
	Total Of Curent Assets		10,81,93,640.97	12,68,29,291.97
	Current Liabilities and Provisions			
B4	Deposits received	B-7	41,24,109.36	58,23,028.36
	Deposit works	B-8	-	-
	Other liabilities (Sundry Creditors)	B-9	16,11,426.00	7,53,774.00
	Provisions	B-10	1,26,830.00	-
	Total Current Liabilities		58,62,365.36	65,76,802.36
B5	Net Current Assets [Sub Total (B3) - Sub Total (B4)]		10,23,31,275.61	12,02,52,489.61
C	Other Assets	B-19	-	-
D	Miscellaneous Expenditure (to the extent not written off)	B-20	-	-
	TOTAL: APPLICATION OF FUNDS (B1+B2+B5+C+D)		25,67,58,011.41	23,79,72,675.41

As per our report of even date annexed.

**मुख्य नगर पालिका अधिकारी
नगर परिषद दबोह जिला सिन्धु (म.प्र.)**

Date: 06.01.2025
Place: Gwalior
UDIN: 25447177BMKSEB2488



Agarwal Goyal & Jalan
Chartered Accountants
FRN: 016160C

CA Rahul Agarwal
Partner
M No: 447177



**Daboh Municipal Council
as on 31st March 2024**

Schedule B-1: Municipal (General) Fund (Rs)

Account Code	Particulars	General Account Current Year 2023-24	General Account Previous Year 2022-23
3100000	Balance as per last account	2,72,52,843.09	2,95,01,258.09
	Additions during the year		76,06,312.00
31090-02	• Surplus for the year	-	-
	• Transfers	-	-
	Total (Rs.)	-	76,06,312.00
	Deductions during the year	13,90,102.00	-
	• Deficit for the year	60,67,054.00	98,54,727.00
	• Transfers	-	-
	Total (Rs.)	74,57,156.00	98,54,727.00
310	Balance at the end of the current year	1,97,95,687.09	2,72,52,843.09

Schedule B-2: Earmarked Funds (Special Funds/Sinking Fund/Trust or Agency Fund)

Particulars	Sanchit Nidhi Current Year 2023-24	Other Fund Current Year 2023-24	Total	Sanchit Nidhi Previous Year 2022-23	Other Fund Previous Year 2022-23	Total
Account Code	31110	3111023		31110	3111023	
(a) Opening Balance	82,95,015.00	-	82,95,015.00	74,44,817.00	-	74,44,817.00
(b) Additions to the Special Fund						
• Transfer from Municipal Fund	2,90,847.00	-	2,90,847.00	-	-	-
• Interest/Dividend earned on Special Fund Investments	-	-	-	-	-	-
• Profit on disposal of Special Fund Investments	-	-	-	-	-	-
• Appreciation in Value of Special Fund Investments	-	-	-	-	-	-
• Other addition (Specify nature)	5,10,891.00	-	5,10,891.00	8,50,198.00	-	8,50,198.00
Total (b)	8,01,738.00	-	8,01,738.00	8,50,198.00	-	8,50,198.00
(c) Payments out of funds						
(I) Capital expenditure on						
• Fixed Asset	-	-	-	-	-	-
• Others	-	-	-	-	-	-
(II) Revenue Expenditure on						
• Salary, Wages and allowances etc	-	-	-	-	-	-
• Rent Other administrative charges	-	-	-	-	-	-
(III) Other: (Paid to Beneficiaries)						
• Loss on disposal of Special Fund Investments	-	-	-	-	-	-
• Diminution in Value of Special Fund Investments	-	-	-	-	-	-
• Transferred to Municipal Fund	-	-	-	-	-	-
Total (c)	-	-	-	-	-	-
(d) Advance For Expenses						
Net Balance of Special Funds (a + b) - (c + d)	90,96,753.00	-	90,96,753.00	82,95,015.00	-	82,95,015.00




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Schedule B-3: Reserves

Account Code	Particulars	Opening balance (Rs.)	Additions during the year (Rs.)	Total (Rs.)	Deductions during the year (Rs.)	Balance at the end of current year (Rs.)
1	2	3	4	5	6	7 (5-6)
31210	Capital Contribution	9,32,22,342.32	4,22,23,939.00	13,54,46,281.32	64,33,810.00	12,90,12,471.32
31211	Capital Reserve	-	-	-	-	-
31220	Borrowing Redemption	-	-	-	-	-
31230	Special Funds (Utilised)	-	-	-	-	-
31240	Statutory Reserve	-	-	-	-	-
31250	General Reserve	-	-	-	-	-
31260	Revaluation Reserve	-	-	-	-	-
	Total Reserve funds	9,32,22,342.32	4,22,23,939.00	13,54,46,281.32	64,33,810.00	12,90,12,471.32

Schedule B-4: Grants & Contribution for Specific Purposes

Particulars	Grants from Central Government	Grants from State Government	Grants from Other Agencies	Grants from International Organization	Grants from Other Govt. Agencies	Total
Account Code	32010	32020	32080	32060	32030	
(a) Opening Balance	7,69,88,094.00	2,94,95,641.00	25,26,216.00	-	-	10,90,09,951.00
(b) Additions to the Grants *						
• Grant received during the year	69,98,133.00	2,57,42,295.00	2,80,756.00	-	-	3,30,21,184.00
• Interest/Dividend earned on Grant Investments	-	-	-	-	-	-
• Profit on disposal of Grant Investments	-	-	-	-	-	-
• Appreciation in Value of Grant Investments	-	-	-	-	-	-
• Other addition (MPUSP Opening Balance Regrouped)	-	-	-	-	-	-
Total (b)	69,98,133.00	2,57,42,295.00	2,80,756.00	-	-	3,30,21,184.00
Total (a + b)	8,39,86,227.00	5,52,37,936.00	28,06,972.00	-	-	14,20,31,135.00
(c) Payments out of funds						
• Capital expenditure on Fixed Assets	-	-	-	-	-	-
• Capital Expenditure on Other	2,06,71,436.00	2,06,92,696.00	8,59,807.00	-	-	4,22,23,939.00
• Revenue Expenditure on	-	-	-	-	-	-
o Salary, Wages, allowances etc.	-	-	-	-	-	-
Other	22,14,586.00	37,59,868.00	2,80,756.00	-	-	62,55,210.00
• Other:						
o Loss on disposal of Grant	-	-	-	-	-	-
o Grants Refunded	-	-	-	-	-	-
• Other administrative charges	-	-	-	-	-	-
Total (c)	2,28,86,022.00	2,44,52,564.00	11,40,563.00	-	-	4,84,79,149.00
Net balance at the year end (a+b)-(c)	6,11,00,205.00	3,07,85,372.00	16,66,409.00	-	-	9,35,51,986.00

Schedule B-5: Secured Loans

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
33010	Loans from Central Government	-	-
33020	Loans from State government	-	-
33030	Loans from Govt. bodies & Associations	-	-
33040	Loans from international agencies	-	-
33050	Loans from banks & other financial institutions	53,01,114.00	1,92,524.00
33060	Other Term Loans	-	-
33070	Bonds & debentures	-	-
33080	Other Loans	-	-
	Total Secured Loans	53,01,114.00	1,92,524.00



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Schedule B-6: Unsecured Loans

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
23110	Loans from Central Government	-	-
23120	Loans from State government	-	-
23130	Loans from Govt. bodies & Associations	-	-
23140	Loans from international agencies	-	-
23150	Loans from banks & other financial institutions	-	-
23160	Other Term Loans	-	-
23170	Bonds & debentures	-	-
23180	Other Loans	-	-
	Total Unsecured Loans	-	-

Schedule B-7: Deposits Received

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
34010	From Contractors	24,18,308.36	41,17,227.36
34020	From Revenues	16,35,701.00	16,35,701.00
34030	From staff	-	-
34080	From Others	70,100.00	70,100.00
	Total deposits received	41,24,109.36	58,23,028.36

Schedule B-8: Deposits Works

Account Code	Particulars	Opening balance as the beginning of the year 01/04/2023 (Rs)	Additions during the Current Year 2023- 24 (Rs)	Utilization / expenditure (Rs)	Balance outstanding at the end of the Current Year 31/03/2024 (Rs)
34110	Civil Works	-	-	-	-
34120	Electrical works	-	-	-	-
34180	Others	-	-	-	-
	Total of deposit works	-	-	-	-

Schedule B-9: Other Liabilities (Summary Conditional)

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
35010	Creditors	-	-
35011	Employee Liabilities	12,45,807.00	-
35012	Interest Accrued and Due	-	-
35020	Revenues Payable	5,80,419.00	7,33,774.00
35030	Government Dues Payable	-	-
35040	Refunds Payable	-	-
35041	Advance Collection of Revenue	-	-
35080	Others	-	-
	Total Other Liabilities (Summary Conditional)	18,26,226.00	7,33,774.00

Schedule B-10: Provisions

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
36010	Provision for Expenses	1,29,820.00	-
36020	Provision for Interest	-	-
36030	Provision for Other Assets	-	-
	Total Provisions	1,29,820.00	-



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Schedule B-11: Fixed Assets

Account Code	Particulars	Gross Block				Accumulated Depreciation			Net Block		
		Opening Balance on 01.04.2023	Additions during the period	Deductions during the period	Cost at the end of the year 31.03.2024	Opening Balance on 01.04.2023	Additions during the period	Deductions during the period	Total at the end of the year 31.03.2024	At the end of Current Year 2023-24	At the end of the Previous Year 2022-23
1	2	3	4	5	6	7	8	9	10	11	12
41010	Land	16,07,934.00	18,14,858.00	-	34,22,792.00	-	-	-	34,22,792.00	16,07,934.00	16,07,934.00
41020	Buildings	2,11,35,430.95	1,01,67,998.00	-	3,13,03,428.95	2,11,35,430.95	8,53,900.00	-	2,99,89,330.95	2,55,33,841.61	1,58,19,743.61
	Infrastructure Assets										
41030	• Roads and Bridges	11,93,48,341.35	90,79,947.00	-	12,84,28,288.35	8,85,10,587.00	24,67,564.00	-	11,89,45,311.35	3,64,42,137.35	3,08,29,754.35
41031	• Sewerage and Drainage	87,91,760.54	13,66,259.00	-	1,01,58,019.54	85,36,411.00	5,85,102.00	-	91,21,513.00	50,36,466.54	42,55,309.54
41032	• Water ways	1,04,43,280.83	-	-	1,04,43,280.83	56,67,048.00	5,59,249.00	-	62,26,297.00	44,16,185.83	47,75,634.83
41033	• Public Lighting	44,07,803.85	-	-	44,07,803.85	28,22,228.00	8,35,481.00	-	32,57,709.00	11,50,071.85	15,85,564.85
	Lakes and Ponds	-	-	-	-	-	-	-	-	-	-
	Other assets										
41040	• Plants & Machinery	43,14,940.11	1,91,825.00	-	45,06,765.11	33,67,812.00	2,51,877.00	-	36,19,689.00	11,87,875.11	32,47,527.11
41050	• Vehicles	1,61,16,084.04	15,35,158.00	-	1,76,51,242.04	58,05,005.00	7,82,541.00	-	65,87,546.00	1,14,56,732.04	1,07,14,115.04
41060	• Office & other equipment	15,28,567.31	2,29,365.00	-	15,57,932.31	7,95,086.00	5,50,851.00	-	13,06,935.31	8,16,015.31	7,37,481.31
41070	• Furniture, fixtures, fittings and electrical appliances	12,17,487.80	2,34,692.00	-	14,52,179.80	2,80,550.00	1,06,029.00	-	3,86,579.80	10,65,840.80	9,37,157.80
41080	• Other fixed assets	-	-	-	-	-	-	-	-	-	-
	Total	18,89,11,630.77	2,46,20,102.00	-	21,35,31,732.77	11,44,05,800.94	64,02,164.00	-	12,10,03,572.34	9,25,28,160.43	7,45,10,222.43
41210	Work-in-progress	-	1,86,885.12	-	1,86,885.12	-	-	-	-	6,18,98,575.17	4,32,09,961.17
	Total	18,89,11,630.77	4,33,08,714.00	-	23,22,20,344.77	11,44,05,800.94	64,02,164.00	-	12,10,03,572.34	15,44,26,735.80	11,77,20,185.80



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नगर कार्यवाही दफ्तर, नारायणगढ़ (म.प्र.)

Schedule B-12. Investments - General Funds

Account Code	Particulars	With whom invested	Face value (Rs.)	Current year Carrying Cost 2023-24 (Rs.)	Previous year Carrying Cost 2022-23 (Rs.)
42010	• Central Government Securities			-	-
42020	• State Government Securities			-	-
42030	• Debentures and Bonds			-	-
42040	• Preference Shares			-	-
42050	• Equity Shares			-	-
42060	• Units of Mutual Funds			-	-
42070	• Other Investments (Fixed Deposit)	Bank		-	-
	Total of Investments General Fund		-	-	-

Schedule B-13. Investments - Other Funds

Account Code	Particulars	With whom invested	Face value (Rs.)	Current year Carrying Cost 2023-24 (Rs.)	Previous year Carrying Cost 2022-23 (Rs.)
42110	• Central Government Securities			-	-
42120	• State Government Securities			-	-
42130	• Debentures and Bonds			-	-
42140	• Preference Shares			-	-
42150	• Equity Shares			-	-
42160	• Units of Mutual Funds			-	-
42170	• Other Investments (Fixed Deposit)			-	-
	Total of Investments Other Fund		-	-	-

Schedule B-14. Stock on Hand (Government)

Account Code	Particulars	Current Year 2023-24 (Rs.)	Previous Year 2022-23 (Rs.)
48010	Stores	1,0,490,000	-
48020	Loose Tools	-	-
48080	Others	-	-
	Total Stock on Hand	1,0,490,000	-




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Schedule B-15: Sundry Debtors (Receivables)

Account Code	Particulars	Gross Amount (Rs.)	Provision for Outstanding revenues (Rs.)	Net Amount 2023-24 (Rs.)	Previous year 2022-23 Net amount (Rs.)
43110	Receivables for Property Taxes				
	Less than 5 years	8,46,856.00	-	8,46,856.00	9,55,434.00
	More than 5 years*	-	-	-	-
	Sub - total	8,46,856.00	-	8,46,856.00	9,55,434.00
	Less: State Government Cesses/Levies in Taxes - Control Accounts	-	-	-	-
	Net Receivables of Property Taxes	8,46,856.00	-	8,46,856.00	9,55,434.00
43120	Receivable for Water Taxes				
	Less than 3 years	-	-	-	-
	More than 3 years*	-	-	-	-
	Sub - total	-	-	-	-
	Less: State Government Cesses/Levies in Taxes - Control Accounts	-	-	-	-
	Net Receivables of Other Taxes	-	-	-	-
43120	Receivable of Other Taxes				
	Less than 3 years	14,80,633.00	-	14,80,633.00	13,45,374.00
	More than 3 years*	-	-	-	-
	Sub - total	14,80,633.00	-	14,80,633.00	13,45,374.00
	Less: State Government Cesses/Levies in Taxes - Control Accounts	-	-	-	-
	Net Receivables of Other Taxes	14,80,633.00	-	14,80,633.00	13,45,374.00
43130	Receivables for Fees & Other Charges				
	Less than 3 years	6,00,002.00	-	6,00,002.00	1,25,002.00
	More than 3 years*	-	-	-	-
	Sub - total	6,00,002.00	-	6,00,002.00	1,25,002.00
43140	Receivables from Other Sources				
	Less than 3 years	1,62,553.00	-	1,62,553.00	5,42,553.00
	More than 3 years*	-	-	-	-
	Sub - total	1,62,553.00	-	1,62,553.00	5,42,553.00
43150	Receivables from Government				
	Sub - total	-	-	-	-
	Total of Sundry Debtors (Receivables)	31,78,924.00	-	31,78,924.00	29,69,243.00




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Schedule B-16: Prepaid Expenses

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
44010	Establishment	-	-
44020	Administrative	-	-
44030	Operations & Maintenance	-	-
	Total Prepaid expenses	-	-

Schedule B-17: Cash and Bank Balances

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
45010	Cash	-	-
45020	Balance with Bank - Municipal Funds		
45021	Nationalised Banks	10,45,65,378.97	12,34,29,200.97
45022	Other Scheduled Banks	-	-
45023	Scheduled Co-operative Banks	-	-
45024	Post Office	-	-
	Sub-total	10,45,65,378.97	12,34,29,200.97
45040	Balance with Bank - Special Funds		
45041	Nationalised Banks	-	-
45042	Other Scheduled Banks	-	-
45043	Scheduled Co-operative Banks	-	-
45044	Post Office	-	-
	Sub-total	-	-
45060	Balance with Bank - Grant Funds		
45061	Nationalised Banks	-	-
45062	Other Scheduled Banks	-	-
45063	Scheduled Co-operative Banks	-	-
45064	Post Office	-	-
	Sub-total	-	-
	Total Cash and Bank balances	10,45,65,378.97	12,34,29,200.97



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Schedule B-18: Loans, advances, and deposits

Account Code	Particulars	Opening Balance at the beginning of the Year 01/04/2023 (Rs.)	Paid during the current year 2023-24 (Rs.)	Recovered during the year 2023-24 (Rs.)	Balance outstanding at the end of the Year 31/03/2024 (Rs.)
46010	Loans and Advances to Employees	-	-	-	-
46020	Employee Provident Fund Loans	-	-	-	-
46030	Loans to Others	-	-	-	-
46040	Advance to Suppliers and Contractors	-	-	-	-
46050	Advance to Others	-	-	-	-
46060	Deposit with External Agencies (PHE)	4,30,848.00	-	-	4,30,848.00
46080	Other Current Assets	-	-	-	-
	Sub -Total	4,30,848.00	-	-	4,30,848.00
	Less: Accumulated Provisions against Loans, Advances and Deposits [Schedule B-18 (a)]	-	-	-	-
	Total Loans, advances, and deposits	4,30,848.00	-	-	4,30,848.00

Schedule B-18 (a): Accumulated Provisions against Loans, Advances, and Deposits

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
46110	Loans to Others	-	-
46120	Advances	-	-
46130	Deposits	-	-
	Total Accumulated Provision	-	-

Schedule B-19: Other Assets

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
47010	Deposit Works	-	-
47020	Other asset control accounts	-	-
	Total Other Assets	-	-

Schedule B-20: Miscellaneous Expenditure (to the extent not written off)

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
48010	Loan Issue Expenses	-	-
48020	Discount on Issue of Loans	-	-
48030	Others	-	-
	Total Miscellaneous expenditure	-	-




 मुख्य नगर पालिका अधिकारी
 नगर परिषद हबोड जिला मिण्ड (म.प्र.)

Daboh Municipal Council
INCOME AND EXPENDITURE STATEMENT
For the Period from 01 April 2023 to 31 March 2024

	Item/ Head of Account	Schedule No	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
A	INCOME			
	Tax Revenue	IE-1	11,79,056.00	17,56,797.00
	Assigned Revenues & Compensation	IE-2	2,04,67,234.00	2,12,68,895.00
	Rental Income from Municipal Properties	IE-3	1,48,279.00	2,21,792.00
	Fees & User Charges	IE-4	34,390.00	86,231.00
	Sale & Hire Charges	IE-5	3,73,501.00	1,82,500.00
	Revenue Grants, Contributions & Subsidies	IE-6	1,26,89,020.00	98,65,259.00
	Income from Investments	IE-7	-	-
	Interest Earned	IE-8	25,98,862.00	26,76,723.00
	Other Income	IE-9	-	38,401.00
	Total - INCOME		3,74,90,342.00	3,60,96,598.00
B	EXPENDITURE			
	Establishment Expenses	IE-10	2,44,67,937.00	2,14,33,585.00
	Administrative Expenses	IE-11	22,22,271.00	22,94,113.00
	Operations & Maintenance	IE-12	94,09,724.00	93,26,999.00
	Interest & Finance Expenses	IE-13	92,600.00	1,05,165.00
	Programme Expenses	IE-14	1,71,809.00	6,86,195.00
	Revenue Grants, Contributions & subsidies	IE-15	80,000.00	44,000.00
	Provisions & Write off	IE-16	-	-
	Miscellaneous Expenses	IE-17	-	-
	Depreciation	IE-18	66,02,164.00	1,12,11,070.00
	Total - EXPENDITURE		4,30,46,505.00	4,51,01,127.00
C	<i>Gross surplus/ (deficit) of income over expenditure before Prior Period Items (A-B)</i>		(55,56,163.00)	(90,04,529.00)
D	Add/Less: Prior period Items (Net)	IE-19	-	-
E	<i>Gross surplus/ (deficit) of income over expenditure after Prior Period Items (C-D)</i>		(55,56,163.00)	(90,04,529.00)
F	Less: Transfer to Reserve Funds		5,10,891.00	8,50,198.00
G	<i>Net balance being surplus/ deficit carried over to Municipal Fund (E-F)</i>		(60,67,054.00)	(98,54,727.00)

Agarwal Goyal & Jalan
Chartered Accountants
FRN: 016160C



CA Rahul Agarwal
Partner
M No: 447177

Date: 06.01.2025
Place: Gwalior
UDIN: 25447177BMKSEB2488

मुख्य नगर पालिका अधिकारी
नगर परिषद दबोह जिला मिण्ड (म.प्र.)

Daboh Municipal Council
Sub Schedule forming Part of Income & Expenditure Statement
For the Period from 01 April 2023 to 31 March 2024

Schedule IE - 1 : Tax Revenue

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
11001	Property tax	6,18,422.00	8,21,578.00
11002	Water tax	1,43,675.00	3,40,958.00
11003	Samekit Kar	3,03,360.00	5,11,765.00
11004	Conservancy Tax	-	-
11005	Lighting Tax	-	-
11006	Education tax	-	-
11007	Vehicle Tax	-	-
11008	Tax on Animals	-	-
11009	Electricity Tax	-	-
11010	Professional Tax	-	-
11011	Advertisement tax	-	-
11012	Pilgrimage Tax	-	-
11013	Export Tax	-	-
11051	Octroi & Toll	-	-
11080	Other taxes	1,13,599.00	82,496.00
	Sub-total	11,79,056.00	17,56,797.00
11090	Less: Tax Remissions and Refund [Schedule IE- 1 (a)]	-	-
	Sub-total	-	-
	Total tax revenue	11,79,056.00	17,56,797.00

Schedule IE-1 (a): Remission and Refund of taxes

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
11090-01	Property taxes	-	-
11090-11	Other Tax	-	-
	Total refund and remission of tax revenues	-	-

Schedule IE-2: Assigned Revenues & Compensation

Account Code.	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
12010	Taxes and Duties collected by others	11,06,369.00	-
12020	Compensation in lieu of Octroi	1,93,60,865.00	2,12,68,895.00
12020	Nazool Contribution	-	-
12030	Compensations in lieu of Concessions	-	-
	Total assigned revenues & compensation	2,04,67,234.00	2,12,68,895.00



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मुख्य नगर पालिका अधिकारी
नगर कार्यलय दबोह जिला मण्डल (म.प्र.)

Schedule IE-3: Rental Income from Municipal Properties

Account Code.	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
13010	Rent from Civic Amenities (Nagrik Suvidhao Se Praprt Kiraya)	1,48,279.00	2,21,792.00
13020	Rent from Office Buildings	-	-
13030	Rent from Guest Houses	-	-
13040	Rent from lease of lands	-	-
13080	Other rents	-	-
	Sub-Total	1,48,279.00	2,21,792.00
13090	Less: Rent Remission and Refunds	-	-
	Sub-total	-	-
	Total Rental Income from Municipal Properties	1,48,279.00	2,21,792.00

Schedule IE- 4: Fees & User Charges - Income head-wise

Account Code.	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
14010	Empanelment & Registration Charges	-	605.00
14011	Licensing Fees	-	-
14012	Fees for Grant of Permit	-	-
14013	Fees for Certificate or Extract	-	5,785.00
14014	Development Charges	-	-
14015	Regularization Fees	-	-
14020	Penalties and Fines	-	1,068.00
14040	Other Fees	6,610.00	53,708.00
14050	User Charges	18,950.00	16,795.00
14060	Entry Fees	7,100.00	8,270.00
14070	Service / Administrative Charges	-	-
14080	Other Charges	1,730.00	-
	Sub-Total	34,390.00	86,231.00
14090	Less: Rent Remission and Refunds	-	-
	Sub-total	-	-
	Total income from Fees & User Charges	34,390.00	86,231.00

Schedule IE-5: Sale & Hire Charges

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
15010	Sale of Products	-	-
15011	Sale of Forms & Publications	3,72,501.00	1,82,000.00
15012	Sale of stores & scrap	-	-
15030	Sale of Others	-	-
15040	Hire Charges for Vehicles	1,000.00	500.00
15041	Hire Charges for Equipment	-	-
	Total Income from Sale & Hire charges - Income head-wise	3,73,501.00	1,82,500.00



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Schedule IE-6: Revenue Grants, Contributions & Subsidies

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
16010	Revenue Grant		
1601001	Grant Revenue-State Govt.	40,40,624.00	76,93,360.00
1601011	Grant Revenue-Central Govt.	22,14,586.00	21,71,899.00
1601021	Grant Revenue-Other Organisations	-	-
1601091	Grant Revenue-Dep on Grant Assets	64,33,810.00	-
16020	Re-imbursement of expenses	-	-
16030	Contribution towards schemes	-	-
	Total Revenue Grants, Contributions & Subsidies	1,26,89,020.00	98,65,259.00

Schedule IE-7: Income from Investments - General Fund

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
17010	Interest on Investments (FDRs)	-	-
17020	Dividend	-	-
17030	Income from projects taken up on commercial basis	-	-
17040	Profit in Sale of Investments	-	-
17080	Others	-	-
	Total Income from Investments	-	-

Schedule IE- 8: Interest Earned

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
17110	Interest from Bank Accounts	25,98,862.00	26,76,723.00
17120	Interest on Loans and advances to Employees	-	-
17130	Interest on loans to others	-	-
17180	Other Interest	-	-
	Total - Interest Earned	25,98,862.00	26,76,723.00

Schedule IE- 9: Other Income

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
18010	Deposits Forfeited	-	-
1801001	Beneficiary Contribution for Public Toilets	-	-
18011	Lapsed Deposits	-	-
18020	Insurance Claim Recovery	-	-
18030	Profit on Disposal of Fixed assests	-	-
18040	Recovery from Employees	-	-
18050	Unclaimed Refund/ Liabilities	-	1,086.00
18060	Excess Provisions written back	-	-
18080	Miscellaneous Income	-	37,315.00
	Total Other Income	-	38,401.00



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Schedule IE-10: Establishment Expenses

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
21010	Salaries, Wages and Bonus	2,08,65,428.00	1,83,77,709.00
21020	Benefits and Allowances	5,90,400.00	92,200.00
21030	Pension	7,66,655.00	5,60,367.00
21040	Other Terminal & Retirement Benefits	22,45,454.00	24,03,309.00
	Total establishment expenses	2,44,67,937.00	2,14,33,585.00

Schedule IE-11: Administrative Expenses

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
22010	Rent, Rates and Taxes	-	-
22011	Office maintenance	-	3,600.00
22012	Communication Expenses	20,900.00	63,040.00
22020	Books & Periodicals	-	8,137.00
22021	Printing and Stationery	2,19,776.00	2,87,669.00
22030	Traveling & Conveyance	3,465.00	35,433.00
22040	Insurance	-	-
22050	Audit Fees	37,800.00	-
22051	Legal Expenses	-	9,000.00
22052	Professional and other Fees	3,77,657.00	3,56,748.00
22060	Advertisement and Publicity	12,95,503.00	12,21,048.00
22061	Membership & subscriptions	-	-
22080	Other Administrative Expenses	2,67,170.00	3,09,438.00
	Total administrative expenses	22,22,271.00	22,94,113.00

Schedule IE-12: Operations & Maintenance

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
23010	Power & Fuel	26,29,658.00	32,20,027.00
23020	Bulk Purchases	-	34,42,023.00
23030	Consumption of Stores	-	-
23040	Hire Charges	-	1,77,984.00
23050	Repairs & maintenance - Infrastructure Assets	63,81,143.00	16,96,537.00
23051	Repairs & maintenance - Civic Amenities	-	10,150.00
23052	Repairs & maintenance - Buildings	1,86,364.00	1,35,421.00
23053	Repairs & maintenance - Vehicles	1,80,597.00	6,23,712.00
23054	Repairs & maintenance - Furnitures	-	4,200.00
23055	Repairs & maintenance - Office Equipments	31,962.00	16,945.00
23056	Repairs & maintenance - Electrical Appliances	-	-
23059	Repairs & maintenance - Others	-	-
23080	Other operating & maintenance expenses	-	-
	Total operations & maintenance	94,09,724.00	93,26,999.00



मुख्य नगर पालिका अधिकारी
म.प्र. जिला मिण्ड (म.प्र.)



Schedule IE-13: Interest & Finance Charges

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
24010	Interest on Loans from Central Government	-	-
24020	Interest on Loans from State Government	-	-
24030	Interest on Loans from Government Bodies & Associations	92,190.00	1,04,755.00
24040	Interest on Loans from International Agencies	-	-
24050	Interest on Loans from Banks & Other Financial Institutions	-	-
24060	Other Interest	-	-
24070	Bank Charges	410.00	410.00
24080	Other Finance Expenses	-	-
	Total Interest & Finance Charges	92,600.00	1,05,165.00

Schedule IE-14: Programme Expenses

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
25010	Election Expenses	45,784.00	3,23,776.00
25020	Own Programs	1,26,025.00	3,62,419.00
25030	Share in Programs of others	-	-
	Total Programme Expenses	1,71,809.00	6,86,195.00

Schedule IE-15: Revenue Grants, Contributions & Subsidies

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
26010	State Grants	80,000.00	44,000.00
26020	Contributions [specify details]	-	-
26030	Subsidies [specify details]	-	-
	Total Revenue Grants, Contributions & Subsidies	80,000.00	44,000.00

Schedule IE-16: Provisions & Write off

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
27010	Provisions for doubtful receivables	-	-
27020	Provision for other Assets	-	-
27030	Revenues written off	-	-
27040	Assets written off	-	-
27050	Miscellaneous Expense written off	-	-
	Total Provisions & Write off	-	-



मुख्य नगर पालिका अधिकारी
नगर समिति बबोह जिला भिण्ड (म.प्र.)

Schedule IE-17: Miscellaneous Expenses

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
27110	Loss on disposal of Assets	-	-
27120	Loss on disposal of Investments	-	-
27180	Other Miscellaneous Expenses	-	-
	Total Miscellaneous expenses	-	-

Schedule IE-18 : Depreciation

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
27200000	Depreciation For the Current Year	66,02,164	1,12,11,070.00
	Total Depreciation	66,02,164	1,12,11,070

Schedule IE-19: Prior Period Items (Net)

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
	a. Income		
18510	Taxes	-	-
18520	Other - Revenues	-	-
18530	Recovery of revenues written off	-	-
18540	Other income	-	-
	Sub - Total Income (a)	-	-
	b. Expenses		
28550	Refund of Taxes	-	-
28560	Refund of Other Revenues	-	-
28580	Other Expenses	-	-
	Sub - Total expense (b)	-	-
	Total Prior Period (Net) (a-b)	-	-




मुख्य नगर पालिका अधिकारी
राम प्रसाद बबोह जिला सिण्ड (म.प्र.)

Daboh Municipal Council
RECEIPTS AND PAYMENTS ACCOUNT
For the Period from 01 April 2023 to 31 March 2024

Account Code	Head of Account	Schedules	Current Period 2023-24 Amount (Rs.)	Previous Period 2022-23 Amount (Rs.)	Head of Account	Schedules	Current Period 2023-24 Amount (Rs.)	Previous Period 2022-23 Amount (Rs.)
	Opening Balances							
	Cash balances including Imprest Balance		-	-				
	Balances with Banks/Treasury (including in designated bank accounts)		12,34,29,200.97	11,28,58,051.97				
	Operating Receipts							
110	Tax Revenue	RP - 1	11,79,056.00	17,56,797.00	Operating Payments			
120	Assigned Revenues & Compensations	RP - 2	2,04,67,234.00	2,12,68,895.00	Establishment Expenses	RP - 10	2,32,05,130.00	2,14,33,585.00
130	Rental income from Municipal Properties	RP - 3	1,48,279.00	2,21,792.00	Administrative Expenses	RP - 11	22,22,271.00	22,94,113.00
140	Fees & User Charges	RP - 4	34,390.00	86,231.00	Operations and Maintenance	RP - 12	92,82,894.00	93,26,999.00
150	Sale & Hire Charges	RP - 5	3,73,501.00	1,82,500.00	Interest & Finance Charges	RP - 13	92,600.00	1,05,165.00
160	Revenue Grants, Contributions & Subsidies	RP - 6	2,84,000.00	-	Programme Expenses	RP - 14	1,71,809.00	6,86,195.00
170	Income from Investments	RP - 7	-	-	Revenue Grants, Contributions & Subsidies	RP - 15	80,000.00	44,000.00
171	Interest Earned	RP - 8	25,98,862.00	26,76,723.00	Purchase of Stores	RP - 16	-	-
180	Other Income	RP - 9	-	38,401.00	Miscellaneous expenses	RP - 17	-	-
	Non-Operating Receipts-				Prior Period		-	-
					Non-Operating Payments			
340	Deposits Received	RP - 19	-	6,37,229.00	Refund of Deposits		16,98,919.00	6,51,726.00
320	Grants and contribution for specific purposes	RP - 20	3,30,21,184.00	2,54,76,335.00	Payment to Sundry Creditors	RP - 24	51,51,381.00	13,63,621.00
350	Other Liabilities		-	13,63,621.00	Reserve Fund Paid	RP - 25	-	-
35090-01	Sale proceeds from Assets				Grants and contribution for specific purposes Payments	RP - 27	-	-
35090-02	Realisation of Investment - General Fund		-	-	Provisions		-	-
35090-02	Realisation of Investment - Other Funds		-	-	Acquisition / Purchase of Fixed Assets	RP - 26	4,01,73,914.00	1,47,45,444.00
341	Deposit works				Deposit works	RP - 22	-	-
35041	Revenue Collected in Advance				Investments - General Fund		-	-
	Loans & Advances to Employees (recovery)				Investments - Special Fund		-	-
	Other Loans & Advances (recovery)	RP - 29	-	-	Stock in hand			
431	Debtors(receivable)	RP - 23	-	-	Repayment of Loans, Advances	RP - 18	1,24,000.00	1,24,000.00
330	Loans Received	RP - 30	52,32,590.00	-	Prepaid Expenses		-	-
311	Earmarked Funds		-	-	Earmarked Fund Paid	RP - 21	-	-
310	Municipal Fund		-	76,37,473.00	Other Loans & Advances	RP - 29	-	-
	Investments - General Fund		-	-	Municipal Fund		-	-
					Closing Balances			
					Cash balances including Imprest Balance		-	-
					Balances with Banks/Treasury (including in designated bank accounts)		10,45,65,378.97	12,34,29,200.97
	TOTAL		18,67,68,296.97	17,42,04,048.97	TOTAL		18,67,68,296.97	17,42,04,048.97

Agarwal Goyal & Jalan
Chartered Accountants
FRN: 016160C



CA Rahul Agarwal
Partner
M No: 447177

Date: 06.01.2025
Place: Gwalior
UDIN: 25447177BMKSEB2488

मुख्य नगर पालिका अधिकारी
नगर परिषद दबोह जिला मिण्ड (म.प्र.)

Daboh Municipal Council
Sub Schedule forming Part of Receipt & Payment Account
For the Period from 01 April 2023 to 31 March 2024

Schedule RP - 1: Tax Revenue

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
11001	Property Tax	4,10,872.00	2,11,278.00
11002	Water Tax	1,82,672.00	2,40,950.00
11003	Sanitation Tax	2,02,260.00	2,11,792.00
11004	Entertainment Tax	-	-
11012	Pilgrimage Tax	-	-
11012	Logment Tax	-	-
11009	Other Taxes	1,12,200.00	92,400.00
	Total Tax Revenue	8,07,904.00	57,56,320.00

Schedule RP - 2: Assigned Revenues & Compensation

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
12010	Taxes and Duties collected by others	11,00,000.00	-
12020	Compensation in lieu of Taxes - Bitter	1,02,00,000.00	1,11,00,000.00
12030	Compensation in lieu of Compensation	-	-
	Total Assigned Revenues & Compensation	1,13,00,000.00	1,11,00,000.00

Schedule RP - 3: Rental Income from Municipal Properties

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
13010	Rent from Other Activities (Wages/Donations to Project Kanya)	1,00,270.00	2,21,792.00
13020	Rent from Office Buildings	-	-
13030	Rent from Carpent Workshop	-	-
13040	Rent from lease of lands	-	-
13050	Other rents	-	-
	Gross Total	1,00,270.00	2,21,792.00
13050	Less: Rent Commission and Surcharges	-	-
	Net Total	-	-
	Total Rental Income from Municipal Properties	1,00,270.00	2,21,792.00



मुख्य कार्य प्रमुख अधिकारी
 नगर पालिका दबोह (म.स.)

Schedule RP- 4: Fees & User Charges - Income head-wise

Account Code.	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
14010	Empanelment & Registration Charges	-	605.00
14011	Licensing Fees	-	-
14012	Fees for Grant of Permit	-	-
14013	Fees for Certificate or Extract	-	5,785.00
14014	Development Charges	-	-
14015	Regularization Fees	-	-
14020	Penalties and Fines	-	1,068.00
14040	Other Fees	6,610.00	53,708.00
14050	User Charges	18,950.00	16,795.00
14060	Entry Fees	7,100.00	8,270.00
14070	Service / Administrative Charges	-	-
14080	Other Charges	1,730.00	-
	Sub-Total	34,390.00	86,231.00
14090	Less: Rent Remission and Refunds	-	-
	Sub-total	-	-
	Total Income from Fees & User Charges	34,390.00	86,231.00

Schedule RP - 5: Sale & Hire Charges

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
15010	Sale of Products	-	-
15011	Sale of Forms & Publications	3,72,501.00	1,82,000.00
15012	Sale of stores & scrap	-	-
15030	Sale of Others	-	-
15040	Hire Charges for Vehicles	1,000.00	500.00
15041	Hire Charges for Equipment	-	-
	Total Income from Sale & Hire charges - Income head-wise	3,73,501.00	1,82,500.00

Schedule RP - 6: Revenue Grants, Contributions & Subsidies

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
16010	Revenue Grant	2,84,000.00	-
16020	Re-imbursement of expenses	-	-
16030	Contribution towards schemes	-	-
	Total Revenue Grants, Contributions & Subsidies	2,84,000.00	-



B.P.
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Schedule RP - 7: Income from Investments - General Fund

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
17010	Interest on Investments (FDRs)	-	-
17020	Dividend	-	-
17030	Income from projects taken up on commercial basis	-	-
17040	Profit in Sale of Investments	-	-
17080	Others	-	-
	Total Income from Investments	-	-

Schedule RP - 8: Interest Earned

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
17110	Interest from Bank Accounts	25,98,862.00	26,76,723.00
17120	Interest on Loans and advances to Employees	-	-
17130	Interest on loans to others	-	-
17180	Other Interest	-	-
	Total - Interest Earned	25,98,862.00	26,76,723.00

Schedule RP - 9: Other Income

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
18010	Deposits Forfeited	-	-
1801001	Beneficiary Contribution for Public Toilets	-	-
18011	Lapsed Deposits	-	-
18020	Insurance Claim Recovery	-	-
18030	Profit on Disposal of Fixed assets	-	-
18040	Recovery from Employees	-	-
18050	Unclaimed Refund/ Liability	-	1,086.00
18060	Excess Provisions written back	-	-
18080	Miscellaneous Income	-	37,315.00
	Total Other Income	-	38,401.00

Schedule RP - 10: Establishment Expenses

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
21010	Salaries, Wages and Bonus	1,96,02,621.00	1,83,77,709.00
21020	Benefits and Allowances	5,90,400.00	92,200.00
21030	Pension	7,66,655.00	5,60,367.00
21040	Other Terminal & Retirement Benefits	22,45,454.00	24,03,309.00
	Total Establishment Expenses	2,32,05,130.00	2,14,33,585.00



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Schedule RP -11: Administrative Expenses

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
22010	Rent, Rates and Taxes	-	-
22011	Office maintenance	-	3,600.00
22012	Communication Expenses	20,900.00	63,040.00
22020	Books & Periodicals	-	8,137.00
22021	Printing and Stationery	2,19,776.00	2,87,669.00
22030	Traveling & Conveyance	3,465.00	35,433.00
22040	Insurance	-	-
22050	Audit Fees	37,800.00	-
22051	Legal Expenses	-	9,000.00
22052	Professional and other Fees	3,77,657.00	3,56,748.00
22060	Advertisement and Publicity	12,95,503.00	12,21,048.00
22061	Membership & subscriptions	-	-
22080	Other Administrative Expenses	2,67,170.00	3,09,438.00
	Total Administrative Expenses	22,22,271.00	22,94,113.00
	Less: Administrative Income	-	-
	Net Administrative Expenses	22,22,271.00	22,94,113.00

Schedule RP - 12: Operations & Maintenance

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
23010	Power & Fuel	25,02,828.00	32,20,027.00
23020	Bulk Purchases	-	34,62,023.00
23030	Consumption of Stores	-	-
23040	Hire Charges	-	1,77,984.00
23050	Repairs & maintenance - Infrastructure Assets	63,81,143.00	16,96,537.00
23051	Repairs & maintenance - Civil Amenities	-	10,150.00
23052	Repairs & maintenance - Buildings	1,86,364.00	1,35,421.00
23053	Repairs & maintenance - Vehicles	1,80,597.00	6,23,712.00
23054	Repairs & maintenance - Furnitures	-	4,200.00
23055	Repairs & maintenance - Office Equipments	31,962.00	16,945.00
23056	Repairs & maintenance - Electrical Appliances	-	-
23057	Repairs & maintenance - Other	-	-
23080	Other operating & maintenance expenses	-	-
	Total Operations & Maintenance Expenses	92,82,894.00	93,26,999.00




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Schedule RP - 13: Interest & Finance Charges

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
24010	Interest on Loans from Central Government	-	-
24020	Interest on Loans from State Government	-	-
24030	Interest on Loans from Government Bodies & Associations	92,190.00	1,04,755.00
24040	Interest on Loans from International Agencies	-	-
24050	Interest on Loans from Banks & Other Financial Institutions	-	-
24060	Other Interest	-	-
24070	Bank Charges	410.00	410.00
24080	Other Finance Expenses	-	-
	Sub-Total	92,600.00	1,05,165.00
	Less: - Bank Charges	-	-
	Total Interest & Finance Charges	92,600.00	1,05,165.00

Schedule RP - 14: Programme Expenses

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
25010	Election Expenses	45,784.00	3,23,776.00
25020	Own Programs	1,26,025.00	3,62,419.00
25030	Share in Programs of others	-	-
	Total Programme Expenses	1,71,809.00	6,86,195.00

Schedule Rp - 15: Revenue Grants, Contributions & Subsidies

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
26010	Grants	80,000.00	44,000.00
26020	Contributions	-	-
26030	Subsidies	-	-
	Total Revenue Grants, Contributions & Subsidies	80,000.00	44,000.00

Schedule RP - 16: Store Purchased

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
430100	Stores	-	-
	Total Stores Purchased	-	-



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Schedule RP - 17: Miscellaneous expenses

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
2716001	Penalty And Fine	-	-
2718001	Miscellaneous Expenditure	-	-
	Total Miscellaneous Expenses	-	-

Schedule RP - 18: Loan Repaid

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
3312000	Loan from State Government	-	-
3313000	Loan from Other Government Agencies	1,24,000.00	1,24,000.00
	Total Loan Repaid	1,24,000.00	1,24,000.00

Schedule RP - 19: Deposits Received

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
3401011	Security Deposit from Contractor	-	6,37,229.00
3401011	With Held & SD	-	-
3402000	Revenue Deposit	-	-
3408000	Other Deposit	-	-
	Total	-	6,37,229.00
	Less - Deposit Rec. EMD & SD	-	-
	Net Deposits Received	-	6,37,229.00

Schedule RP - 20: Grant & Contribution for Specific Purpose Received

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
320100	Grant from Central Government	69,98,133.00	1,10,52,000.00
320200	Grant from State Government	2,60,23,051.00	1,44,24,335.00
320300	Grant from Other Govt. Agencies	-	-
	Other Grant	-	-
	Total	3,30,21,184.00	2,54,76,335.00
	Less - Grants	-	-
	Net Grant & Contribution for Specific Purpose Received	3,30,21,184.00	2,54,76,335.00



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Schedule RP - 21: Earmarked Funds Paid

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
3115000	Snachit Nidhii	-	-
3115000	Rastriya Parivar Sahayata	-	-
3115000	Samajik Surksha Pension	-	-
3117000	Trust or Agency Fund	-	-
	Total Earmarked Fund Paid	-	-
	Less: Samajik Suraksha Pension	-	-
	Net Earmarked Fund Paid	-	-

Schedule RP - 22: Deposit Works (Net)

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
3411000	Deposit for Civil Works	-	-
3418000	Deposit for Other Works	-	-
	Total Deposit Work	-	-
	Less: Payment	-	-
	Net Deposit Work	-	-

Schedule RP - 23: Realisation from Sundry Debtors

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
4311000	Property Taxes	-	-
4313000	Fees & User Charges	-	-
4314000	Other Sources	-	-
4312005	Other Taxes	-	-
4315000	Receivable from Govt.	-	-
	Total Realisation form Debtors	-	-

Schedule RP - 24: Payment to Sundry Creditors

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
3501000	Creditors	-	-
3501100	Employee Liabilities	-	-
3501200	Interest Accrued and Due	-	-
3502000	Recoveries Payable	51,51,381.00	13,63,621.00
3501300	Outstanding Liabilities	-	-
3508000	Other (Provisions)	-	-
3501031	Lok Swasthya Yantriki Vibhag (PHE)	-	-
	Total Payment to Creditors	51,51,381.00	13,63,621.00



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Schedule RP - 25: Reserve Funds Paid

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
3115000	General Fund	-	-
	Total Reserve Funds Paid	-	-

Schedule RP - 26: Acquisition/Purchase of Fixed Assets (Including WIP)

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
4101000	Land	18,14,858.00	2,07,916.00
4102000	Building including Class-II Civil Structures	1,01,67,998.00	3,87,396.00
4103000	Roads & Bridges	90,79,947.00	8,57,204.00
4103100	Sewerage & Drainage	13,66,259.00	2,01,712.00
4103200	Water Ways	-	2,16,042.00
4103300	Public Lighting	-	-
4104000	Plant & Machinery	1,91,825.00	14,58,433.00
4105000	Vehicle	15,35,158.00	4,94,079.00
4106000	Office & Other Equipments	2,29,365.00	1,28,212.00
4107000	Furniture & Fixtures	2,34,692.00	4,50,300.00
4120000	Work in Progress	1,55,53,812.00	1,03,44,150.00
4120000	Less:- Receipt	-	-
	Assets from Specific Grant	-	-
	Assets from Special Fund	-	-
	Total Acquisition/Purchase of Fixed Assets	4,01,73,914.00	1,47,45,444.00

Schedule RP - 27: Grant & Contribution for Specific Purpose (Payments)

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
3208000	Premium & Income from Shop	-	-
	Less:-	-	-
	Total Grant & Contribution for Specific Purpose (Payments)	-	-




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Schedule RP - 29: Loans & Advances

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
4601000	Loan & Advances to Workers	-	-
4604000	Advances to Suppliers & Contractors	-	-
4608000	TDS on Interest (FDRs)	-	-
	Other Receivable	-	-
	Sub-Total	-	-
	Less:- Advances to Employee	-	-
	Net Loans & Advances	-	-

Schedule RP - 30 Loan Received

Account Code	Particulars	Current Year 2023-24 (Rs)	Previous Year 2022-23 (Rs)
33020	Loan from State Government	-	-
33030	Loan From Other Financial Institutions	52,32,590.00	-
	Total Loan	52,32,590.00	-




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नगर परिषद दबोह जिला मिण्ड (म.प्र.)

Daboh Municipal Council
Statement of Cash Flow
For the Period from 01 April 2023 to 31 March 2024

Particulars	Current Year 2023-24 (Rs)		Previous Year 2022-23 (Rs)	
[A] Cash Flow from Operating Activities				
Gross surplus/ (deficit) over expenditure		(60,67,054.00)		(98,54,727.00)
Add: Adjustments for				
Depreciation				
Interest & finance expenses	66,02,164.00		1,12,11,070.00	
	92,600.00	66,94,764.00	1,05,165.00	1,13,16,235.00
Less: Adjustments for				
Profit on disposal of assets				
Dividend Income	-		-	
Investment Income	-		-	
Interest Income received	25,98,862.00	25,98,862.00	26,76,723.00	26,76,723.00
Adjusted income over expenditure before effecting changes in current assets and current liabilities and extra ordinary items		(19,71,152.00)		(12,15,215.00)
Changes in current assets and current liabilities				
(Increase) / decrease in Sundry debtors	(2,09,681.00)		31,161.00	
(Increase) / decrease in Stock in hand	(18,490.00)		-	
(Increase) / decrease in prepaid expenses	-		-	
(Increase) / decrease in other current assets	-	(2,28,171.00)	-	31,161.00
(Decrease) / increase in Deposits received	(16,98,919.00)		(14,497.00)	
(Decrease) / increase in Deposits works	-		-	
(Decrease) / increase in other current liabilities	8,57,652.00		-	
(Decrease) / increase in provisions	1,26,830.00		-	
Extra ordinary items	-	(7,14,437.00)	-	(14,497.00)
Net Cash Generated from/used in Operating Activities [A]		(29,13,760.00)		(11,98,551.00)
[B] Cash Flow from Investing Activities				
Proceeds from Disposal/Purchase of Assets and CWIP				
Proceeds from Disposal of Investments	-		-	
Investment Income Received	-		-	
Interest Income Received	25,98,862.00	25,98,862.00	26,76,723.00	26,76,723.00
Purchase of Fixed Assets	(4,33,08,714.00)		(1,47,45,444.00)	
Increase/(Decrease) in Special Funds/Grants	(1,54,57,965.00)		49,49,711.00	
Increase/(Decrease) in Earmarked Funds	8,01,738.00		8,50,198.00	
Increase/(Decrease) in reserve (Grant against fixed asset)	3,57,90,129.00		1,06,61,365.00	
Increase/(Decrease) in Municipal fund	(13,90,102.00)		76,06,312.00	
		(2,35,64,914.00)		93,22,142.00
Net Cash Generated from/used in Investing Activities [B]		(2,09,66,052.00)		1,19,98,865.00
[C] Cash Flow from Financing Activities				
Loan from Banks/Others Received	52,32,590.00	52,32,590.00	-	-
Loan Repayment	1,24,000.00		1,24,000.00	
Interest & Finance Expenses	92,600.00	2,16,600.00	1,05,165.00	2,29,165.00
Net Cash Generated from/used in Financing Activities [C]		50,15,990.00		(2,29,165.00)
Net Increase/(Decrease) in Cash & Cash Equivalents (A+B+C)		(1,88,63,822.00)		1,05,71,149.00
Cash & Cash Equivalent at the beginning of Period		12,34,29,200.97		11,28,58,051.97
Cash & Cash Equivalent at the End of Period				
Cash & Cash Equivalent at the end of year comprises of the following Account Balances :-		10,45,65,378.97		12,34,29,200.97
Cash Balances	-		-	
Bank Balances	10,45,65,378.97		12,34,29,200.97	
Total of the Breakup of Cash & Cash Equivalent		10,45,65,378.97		12,34,29,200.97
Difference				

Date: 06.01.2025
Place: Gwalior
UDIN: 25447177BMKSEB2488

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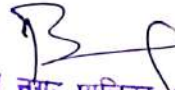
Agarwal Goyal & Jalan
Chartered Accountants
FRN: 016160C

CA Rahul Agarwal
Partner
M No: 447177

Daboh Municipal Council
Summary Sheet for Bank Reconciliation Statement as on 31-03-2024

Sr No	Bank Name	Account/FDR No.	Balance CB	Balance PB	Difference
1	Uco Bank of India	10810200000065	1,06,58,443.75	1,06,58,443.75	-
2	State Bank of India	11358387579	7,40,66,256.22	7,40,66,256.22	-
3	State Bank of India	5169	37,88,365.00	93,86,755.00	-55,98,390.00
4	Uco Bank of India	10810100002947	90,96,753.00	90,96,753.00	-
5	ICICI	326901000746	69,55,561.00	69,55,561.00	-
Total			10,45,65,378.97	11,01,63,768.97	-55,98,390.00




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शिव हरिव दबोह जिला मण्ड (म.प्र.)

Bank Reconciliation Statement

As on 31st March 2024, Daboh Municipal Council

Uco Bank of India A/c No. - 10810200000065

Particulars	Cheque No.	Passbook Date	Cash book date	Detail (Rs.)	Amount (Rs.)
					1,06,58,443.75
A. Closing balance as per cashbook as on 31.03.2024					-
B. Add:-					
C. Less:-					-
				[A + B - C]	1,06,58,443.75
D. Adjusted balance as per Cashbook					1,06,58,443.75
E. Closing balance as per Bank statement as on 31.03.2024				[D - E]	-
F. Difference found					

State Bank of India A/c No. - 11358387579

Particulars	Cheque No.	Passbook Date	Cash book date	Detail (Rs.)	Amount (Rs.)
					7,40,66,256.22
A. Closing balance as per cashbook as on 31.03.2024					-
B. Add:-					
C. Less:-					-
				[A + B - C]	7,40,66,256.22
D. Adjusted balance as per Cashbook					7,40,66,256.22
E. Closing balance as per Bank statement as on 31.03.2024				[D - E]	-
F. Difference found					

State Bank of India A/c No. - 5169

Particulars	Cheque No.	Passbook Date	Cash book date	Detail (Rs.)	Amount (Rs.)
					37,88,365.00
A. Closing balance as per cashbook as on 31.03.2024					-
B. Add:- Previous Year Difference					55,98,390.00
C. Less:-					-
				[A + B - C]	93,86,755.00
D. Adjusted balance as per Cashbook					93,86,755.00
E. Closing balance as per Bank statement as on 31.03.2024				[D - E]	-
F. Difference found					

Uco Bank of India A/c No. - 10810100002947

Particulars	Cheque No.	Passbook Date	Cash book date	Detail (Rs.)	Amount (Rs.)
					90,96,753.00
A. Closing balance as per cashbook as on 31.03.2024					-
B. Add:-					
C. Less:-					-
				[A + B - C]	90,96,753.00
D. Adjusted balance as per Cashbook					90,96,753.00
E. Closing balance as per Bank statement as on 31.03.2024				[D - E]	-
F. Difference found					

ICICI A/c No. - 326901000746

Particulars	Cheque No.	Passbook Date	Cash book date	Detail (Rs.)	Amount (Rs.)
					69,55,561.00
A. Closing balance as per cashbook as on 31.03.2024					-
B. Add:-					
C. Less:-					-
				[A + B - C]	69,55,561.00
D. Adjusted balance as per Cashbook					69,55,561.00
E. Closing balance as per Bank statement as on 31.03.2024				[D - E]	-
F. Difference found					

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प्रतिष्ठित दबोह जिला सिण्ड (म.प्र.)



THE AUDITOR'S SCOPE OF WORK

1. Audit of Revenue :

Indicators		Observations	Remarks
(i)	The Auditor is responsible for revenue from various sources.	We Have Verified The Cash Book For Audit Of Revenue From Various Sources i.e Tax Revenues, Rental & Premium From Municipal Properties, Fees & Other User Charges, Revenue Grants, Interest Earned And Other Revenue Receipts.	Nagar Parishad take strict action for any revenue leakage and guide all the Employees to do that task in sencere manner. We also found that there are few Bank Accounts in which idle amount deposited, we suggest Nagar Parishad should convert that accounts with Swip Accounts so that Nagar Parishad will earn Interest of FDR.
(ii)	He is lso responsible to check the revenue receipts from the counterfiles of receipt books and verify that the money received is duly deposited in respective bank account.	We Checked All The Revenue Receipt From The Counter File Of Receipt Book And Verified That The Money Received Is Also Deposited In Respected Bank Account.	
(iii)	Percentage of revenue collection increase/decrease in various heads in property tax, Samekit kar, Shiksha upkar, Nagriya Vikash Upkar and Other tax, compared to previous year shall be part of report.	We have verified all the revenue collection detail as provided to us and insert the same in Abstract Sheet (Annexure - C)	
(iv)	Delay beyond 2 working days shall be immediately brought to the notice of Commissioner/CMO.	No case found.	
(v)	The entries in cash book shall be verified.	We Have Verified All Cash Book With The Receipts And Payments Voucher And Rokariya Receipts.	
(vi)	The auditor shall specifically mention in the report, the revenue recovery against the quaterly and monthly targets. Any lapses in revenue recovery shall be part of report.	We have verified revenue recovery done by Nagar Parishad and financial details are providing in Abstract Sheet (Annexure - C)	
(vii)	The Auditor shall verify the interest income from FDR's and verify that interest income is duly and timely accounted for in cash book.	Not Applicable.	
(viii)	The cases where, the investments are made on lesser interest rates shall be brought to the notice of the commissioner/CMO.	No case found.	



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2. Audit of Expenses :

Indicators		Observations	Remarks
(i)	The Auditor is responsible for audit of expenditure under all the scheme.	We Have Covered All Schemes Expenditures .	Nagar Parishad has made addequate payment to vendors under the applicblle laws but we found some cases where payments were not according to that. We suggest that All the Officials of Nagar Parishad must validated all the Expenditures.
(ii)	He is also responsible for checking the entries in cash book and verifying them from relevant vouchers.	We Have Checked And Verified Cash Book entries With The Relevent Vouchers. Descripencies noticed are mentioned in Attached Audit Note Sheet.	
(iii)	He should also check monthly balances of the cash book and guide the accountant to rectify errors, if any.	We Have Checked Monthly Closing Balances of Cash Book and if there is any errors we notified it to CMO/Accountant.	
(iv)	He shall verify that the expenditure for a perticular scheme is limited to the funds allocated for that particular scheme any over payment shall be brought to the notice of Commissioner/CMO.	We have verified all the expenditure detail as provided to us and if there is any case where over payment done by the Nagar Parishad, same has been part of our financial detail.	
(v)	He shall also verify that the expenditure is accordance with the guidelines, directives acts and rules issued by Government of India/State Government.	All Expenditure Are Made In Accordance With The Guidelines,Directives,Acts And Rules Issued By Government Of India/State Government.	
(vi)	During the audit financial propriety shall be checked. All the expediture shall be supported by financial and Administrative saction accorded by Limits of the sanctioning authority.	All The Expenses Were Under Financial Propriety And The Expenditure Is According To The Financial And Administrative Sanction Accorded By The Competent Authority.	
(vii)	All the cases where appropriate sanctions have not been obtained shall be reported and compliances of audit observations shall be ensured during the audit. Non complinces of audit paras shall be brought to the notice of Commissioner/CMO.	No case found.	
(viii)	The Auditor shall be responsible for Verificaton Of Scheme Project Wise Utilization Certificates (UC'S.) UC's shall be Tallied With The Income & Expenditure Records And Creation Of Fixed Asset.	During our audit we found that nagar parishad is not preparing any UC's regarding grant utilization.	



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नगर परिषद बबोह जिला मिण्ड (म.प्र.)

3. Audit of Book Keeping :

Indicators		Observations	Remarks
(i)	The Auditor shall be responsible for Audit of All The Books Of Accounts As Well As Stores.	We Checked All The Books Of Accounts Which Maintained By The Nagar Parishad and we also find that there are some important registers are not prepared by ULB Like Ledger, FAR, Bills Payable etc.	All Books are maintained in well condition and we suggest that the same should to carried for future. And We also suggest nagar parishad to maintained Ledger, FAR and other registers.
(ii)	He Shall verify All The Books Of Accounts And Stores Are Maintained As Per Accounting Rules Applicable To Urban Local Bodies. Any Descripencies Shall Be Brought To The Notice Of Commissioner/CMO.	Nagar Parishad Maintained All The Books of Accounts As Per Accounting Rules Applicable to Urban Local Bodies.	
(iii)	The Auditor shall verify Advance Register And see that All The Advances Are Timely Recovered According To The Conditions Of Advances. All The Cases Of Non Recovery Shall Be Specifically Mentioned In Audit Report.	No advance provided during the year so ULB not Prapared advance register.	
(iv)	Bank Reconciliation Statements (BRS) Shall Be Verified From The Records Of ULB And The Bank Concerned. If Bank reconciliaton statements are not prepared, the auditor will help in the prepartion of BRS.	BRS has been prepared by ULB on Yearly Basis only.	
(v)	He Shall be responsible for verifying Enteries In The Grant Register. The Receipts And Payments Of Grants Shall Be Duly Verified From The Entries In The Cash Book.	We Have Checked Grant Register Which is Maintained by ULB And Verified The Same From Cash Book we found that there are some unkown Grant received during the year which details are not available.	
(vi)	The auditor shall verify the Fixed Assets Register from other records and discrepencies shall be brought to the notice of Commissioner/CMO.	FAR is not prepared by ULB.	
(vii)	The auditor shall reconcile the accounts of receipts and payments especially for project funds.	We Have Reconcile Reciept & Payment Of Project Fund As Per Cash Book.	



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नगर परिषद दमोह जिला भिण्ड (म.प्र.)

4. Audit of FDR :

Indicators		Observations	Remarks
(i)	The Auditor is responsible for audit of all Fixed deposits and term deposits.	There is no FDR/TDR Created By ULB.	We found that there are few Bank Accounts in which idle amount deposited, we suggest Nagar Parishad should convert that accounts with Swip Accounts so that Nagar Parishad will earn Interest of FDR.
(ii)	It shall be ensured that proper records of FDR's are maintained and all renewls are timely done.	FDR register is not prepared by ULB.	
(iii)	The cases where FD's/TDR's are Kept at Low rate of interest than the prevailing rate shall be immediately brought to the notice of Commissioner/CMO.	No case found.	
(iv)	Interest earned on FDR/TDR shall be verified from entries in cash book.	Not Applicable.	

5. Audit of Tenders :

Indicators		Observations	Remarks
(i)	The auditor is responsible for udit of all tenders/bids invited by the ULB's are done	We have examine Tender/Bid Documents invited by ULB.	Nagar Parishad has called all the tenders with proper media. We suggest that Nagar Parishad must carry this practice.
(ii)	He shall check Whether competative tendering procedures are followed for all bids.	Competative tendering procedures are followed.	
(iii)	He shall Verify the receipts of tender fee/bid processing fee/performance gurantee both during the construction and maintenance period.	All the entries are verified.	
(iv)	The bank guarantees, if received in lieu of bid processing fee/performance gurantee shall be verified from the issuing banks.	No bank guarantee received.	
(v)	The conditions of BG's Shall also verified, any BG with any such condition which is against the interests of the ULB shall be verified and brought to the notice of Commissioner/CMO.	Not Applicable.	
(vi)	The cases of extension of BG's shall be brought to the notice of Commissioner/CMO. Proper guidance to extend the BG's shall also be given to ULB's.	Not Applicable.	



मुख्य मगर पालिका अधिकारी
महानगर पालिका गिला मिण्ड (म.प्र.)

6. Audit of Grants & Loans :

Indicators		Observations	Remarks
(i)	The auditor is responsible for audit of grants given by central Government and it's utilization.	We have Covered All Grant Received From Central Government.	Nagar Parishad has maintained all the records for Grants received to it. We suggest that they must bifurcate grants eg. State Share, Central Share.
(ii)	He is Also responsible for audit of grants received from State Government and it's utilization.	We have Covered All Grant Received From State Government.	
(iii)	He Shall Perform audit of loans provided for physical infrastructure and it's utilization. During this audit the Auditor Shall specifically comment on the revenue mechanism i.e. whether the asset created out of the loan has generated the desired revenue or not. He shall also comment on the possible reasons for non generation of revenue.	Neither Assets/Physical Infrastructure has been generated out of Loan taken.	
(iv)	The Auditor shall specifically point out any diversion of funds from capital receipts/grants/loans to revenue expenditure and from one scheme/project to another.	During Audit We Found That Some Grants Are Like Mixed Nature i.e. Capital & Revenue Nature Therefore In That Cases We Can't Bifurcate How Much Portion Belongs To Revenue Or Capital. Except That All Grants Use For The Purpose For Which Grants Have Received.	




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 नगर पालिका बन्नेर जिला मिण्ड (म.प्र.)

Nagar Parishad - Daboh

District - Bhind (M.P.)

Name of Auditor - Agrawal Goyal & Jalan

Abstract Sheet for Reporting on Audit Paras for Financial Year 2023-24

Reporting on Audit Paras for Financial Year 2023-24						
Sr No.	Parameters	Description			Observations in Brief	Annexure - C Suggestions
I	Audit of Revenue	Receipts in Rs.				
राजस्व कर वसूली		Year 2022-23	Year 2023-24	% of Growth		
i	संपत्तिकर	8,21,578.00	6,18,422.00	-24.73	उपरोक्त सारणी के अवलोकन के पश्चात यह कहा जा सकता है कि नगर परिषद द्वारा विगत वर्ष की तुलना में इस वर्ष राजस्व वसूली हेतु समूचित प्रयास किये गये हैं जिसके फलस्वरूप कुल राजस्व वसूली में 23.26 प्रतिशत की कमी दर्ज की गयी है।	1. नगर परिषद में उपलब्ध कर्मचारियों की संख्या कम होने की बजह से राजस्व वसूली प्रभावित होती है अतः अधिक कर्मचारियों की नियुक्ति की जानी चाहिए। 2. नगर परिषद द्वारा राजस्व वसूली हेतु आधुनिक तकनीक का प्रयोग किया जाना चाहिए जैसे की आनलाइन भुगतान एवं स्वाइप मशीन आदि। 3. जिन व्यक्तियों द्वारा समय पर कर का भुगतान ना किया जाये उनको विरुद्ध दण्डात्मक कार्यवाही की जानी चाहिए। 4. समय पर कर का भुगतान करने वाले कर दाताओं को प्रोत्साहित करने हेतु करो में रियायत दी जानी चाहिए। 5. समय-समय पर कर वसूली हेतु नगर के विभिन्न स्थानों पर कैम्पो का आयोजन किया जाना चाहिए।
ii	समेकित कर	5,11,765.00	3,03,360.00	-40.72		
iii	नगरीय विकास उपकर	50,326.00	68,452.00	36.02		
iv	शिक्षा उपकर	32,170.00	34,407.00	6.95		
	कुल योग	14,15,839.00	10,24,641.00	-27.63		
गैर राजस्व वसूली						
i	भवन भूमि किराया	2,21,792.00	1,48,279.00	-33.15	राजस्व कर वसूली में 27.63 प्रतिशत की कमी एवं गैर राजस्व वसूली में कुल 15.83 प्रतिशत की कमी दर्ज हुई है।	
ii	जल उपभोक्ता प्रभार	3,40,958.00	1,43,675.00	-57.86		
iii	ठोस अपशिष्ट प्रबंधन प्रभार	-	-	-		
iv	अन्य कर एवं शुल्क	2,68,731.00	4,07,891.00	51.78		
	कुल योग	8,31,481.00	6,99,845.00	-15.83		
	महायोग	22,47,320.00	17,24,486.00	-23.26		



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नगर परिषद दबोह जिला भिन्ड (म.प्र.)



Nagar Parishad - Daboh

District - Bhind (M.P.)

Name of Auditor - Agrawal Goyal & Jalan

Sr No.	Parameters	Description	Observation in Brief	Suggestions
2	Audit of Expenditure	Auditor's liability to check all the expenses are accordance with the Sanction made for it and also check all expenses are made with proper Authentication.	We Have Covered All Schemes Expenditures .	Nagar Parishad has made addequate payment to vendors under the applicablle laws but we found some cases where payments were not according to that. We suggest that All the Officials of Nagar Parishad must validated all the Expenditures.
3	Audit of Book Keeping	The Auditor Verified All The Books Of Accounts As Well As Stores.	We have Checked All The Books Of Accounts Which Maintained By The Nagar Parishad and we found that some books are not prepared by U.L.B.	All Books are maintained in well condition and we suggest that the same should to carried for future and also prepared all remaining Books.
4	Audit of FDR	All Fixed Deposits And Term Deposits Are Verified.	We have verified FDR Deposits created by U.L.B.	We found that there are few Bank Accounts in which idle amount deposited, we suggest Nagar Parishad should convert that accounts with Swip Accounts so that Nagar Parishad will earn Interest of FDR.
5	Audit of Tenders/Bids	Audit of all tenders/bids invited by the Nagar Parishad's are done	We have examine Tender/Bid Documents invited by Nagar Parishad.	Nagar Parishad has called all the tenders with proper media. We suggest that Nagar Parishad must carry this practice.
6	Audit of Grants & Loans	Audit of all grants given by central state Government and it's utilization are done.	We have Covered All Grant Received From Central State Government.	Nagar Parishad has mantained all the records for Grants received to it. We suggest that they must bifurcate grants eg. State Share, Central Share.



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7	Incidences relating to diversion of funds from capital receipts/ grants/ loans to revenue nature expenditure and from one scheme/project to another				During Audit We Found That Some Grants Are Like Mixed Nature i.e. Capital & Revenue Nature Therefore In That Cases We Can't Bifurcate How Much Portion Belongs To Revenue Or Capital. Except That All Grants Use For The Purpose For Which Grants Have Received.	Nagar Parishad can give proper attention in that matter as that decide the Asset creation and bifurcate the revenue nature items.
8	Any other	Revenue Exp	Revenue Receipts	Percentage		
	a) Percentage of Revenue Expenditure (Establishment, Salary, Operation & Maintenance) with respect to revenue receipts (Tax and non tax)	3,47,10,295.00	2,17,15,360.00	Revenue Expenditures with respect to Revenue Receipts 159.84%.	Material Purchase Amount Included in Operation & Maintenance of Water Supply, Public Lighting & Cleaning that's Why there is excess Difference in Percentage of Revenue Exp over revenue receipts.	Nagar Parishad should maintain all the records of Expenditure with respect to Revenue Expenditure and Capital Expenditure.
		Capital Exp.	Total Exp.	Percentage		
	b) Percentage of Capital Expenditure with respect to Total Expenditure	4,71,48,214.00	8,22,02,918.00	Capital Expenditures with respect to Total Expenditures are 57.36%.	Capital Expenditure are having substantial with respect to Total expenditure made by the Nagar Parishad.	Nagar Parishad should maintain all the records of Expenditure with respect to Revenue Expenditure and Capital Expenditure.
9	Whether all the temporary advances have been fully recovered or not.	Auditor is liable to check all the advances given on temporary basis.			We have check and found that there is no temporary advance is provided by ULB during the year.	Not Applicable
10	Whether bank reconciliation statement have been regularly prepared.	As per the rules Nagar Parishad Should Prepared Bank Recociliation Statement on Monthly Basis.			During Our Audit we found that ULB is Preparing Bank Recociliation Statement on yearly basis Only.	We Suggest Nagar Parishad officials to Prepared BRS on Monthly basis for identifying the reasons behind the differences between cash book balance and Bank Account Balance.




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Nagar Parishad - Daboh

District - Bhind (M.P.)

Annexure - D

2023-24 INCOME & EXPENDITURE INFORMATION																										
S. No.	Division	District	ULB Name	ULB Type	REVENUE RECEIPTS								CAPITAL RECEIPTS					Total Receipts	REVENUE EXPENDITURE					CAPITAL EXPENDITURE		TOTAL EXPENDITURE
					Property Tax	Other Tax Revenue	Fee & User Charges	Revenue from Municipal Property	Anticipated Revenue	Revenue Grants, Contributions & Subsidies	Other Income	Capital Receipts	Central Finance Commission Receipts	State Finance Commission Receipts	Other Grants	Establishment Expenses	Administrative Expenses		Operation & Maintenance Charges	Interest & Finance Charges	Other Exp.	Loan Repayment	Other Capital Expenses			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23				
1	Gwalior	Bhind	Daboh	Nagar Parishad	6,18,422	3,03,360	1,78,065	3,48,275	2,04,67,234	2,84,000	28,72,363	82,32,000	49,78,133	76,82,000	1,89,24,003	4,32,35,497	2,32,09,130	12,22,271	92,82,894	92,600	2,51,809	1,24,000	4,70,24,214	8,22,02,918		



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Significant Accounting Policies and Principles adopted for preparation of Financial Statements for the year 2023-24

Significant Accounting policies:

1.0 Income

1.1 Property Taxes

- a) Revenue in respect of Property and Other related taxes e.g. integrated tax, sanitation including surcharge is recognized in the period in which they become due and demands are ascertained on the basis of certified information from the respective departments.
- b) In case of new or changes in assessments, it can be accrued in the month in which the demand is served.

1.2 Water supply and Sewerage

- a) Revenue in respect of Water Tax, Water Supply Charges, Meter Rent, Sewerage Charge, Disposal charges is recognized in the period which they become due and accounted for from the information provided by respective departments.
- b) Revenue in respect of Connection Charges for Water Supply is recognized on actual receipt.
- c) Revenue in respect of Water Tanker Charges and Road Damage Recovery Charges, Penalties is recognized on actual basis.

1.3 Rentals, Fees, and Other Sources of Income

- a) Revenues in respect of Rents from Municipal Properties are accrued based on certified information from respective departments.
- b) Revenues in respect of renewal Trade License Fees are recognized on due basis. One-time trade license fees are accounted on actual basis.
- c) Revenues in respect of Profession tax on Organizations/entities, where levied, recognized on actual receipt basis.
- d) Other income, in respect of which demand is ascertainable and can be raised in regular course of operations of the ULB, is recognized in the period in which they become due, i.e., when the bills are raised.
- e) The other incomes, which are of an uncertain nature or for which the amount is not ascertainable or where demand is not raised in regular course of operation of the ULB, are recognized on actual receipt basis.
- f) Revenue in respect of Property Transfer Charges is recognized on actual receipt basis.
- g) Revenue in respect of Collection Charges or Share in collection made by ULB or by any other agency on behalf of state government is recognized on actual receipt from the state government.
- h) Revenue in respect of Rent of Equipment or any other services provided to the Contractors, deducted from their bills, is recognized as and when the deductions are made.



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नगर प्रमुख कार्यालय (प.प्र.)



- l) Revenue in respect of Rent and/ or Hire Charges in respect of vehicle, road roller, J.C.B. sale of waste and scrap where applicable is recognized on actual receipt.

1.5 Common Accounting Principles Concerning Income Accounting

The following principles are applied uniformly on Income from Property and Other Taxes, Water Supply and Rentals, Fees and Other Sources of Income:

- a) Interest element and Penalties, if any, in demand is reckoned only on receipt.
- b) Revenue in respect of Notice Fee, Warrant Fee and Other Fees charged the recognized when the bills for the same are raised.
- c) Refunds, Remissions of taxes for the current year is adjusted against the income and if pertain to previous years then it is treated as prior period item.
- d) Write-offs of taxes are adjusted against the provisions made and to that extent recoverable gets reduced.
- e) Demand raised with retrospective effect are treated a prior period income to the extent it pertains to earlier years.
- f) Demand raised arising out of change in self - assessment of properties is treated as 'Change in Demand' and are accounted for as income relating to previous year to the extent it pertains to earlier years.
- g) Any additional provision for demand outstanding required to be made during the year is recognized as expenditure and any excess provision written back during the year is recognized as income of the ULB.
- h) Refunds, remissions of all kind of incomes for the current year is adjusted against the income and if pertain to previous years then it is treated as prior period item.
- i) Write-offs of Other Income are adjustment against the provisions made and to the, extent recoverable is reduced.
- j) Any subsequent collection or recovery of all kinds of receivable which were already written off is recognized as a 'Prior Period Income'
- k) In case collection of any income is under litigation, wherever applicable, no accrual entry is passed and disclosure of it is made in the Notes to Accounts.
- l) Any additional provision for demand outstanding (net on overall basis) required to be made during the year is recognized as expenditure and any excess provision written back during the year is recognized as income of the ULB.

1.6. Provisions for Arrears of Income

The age- wise analysis of all receivable on account of taxes, fees, rental and charges has not been made at the year-end in the financial statements due to the unavailability of age- wise information.




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2.0 Assigned Revenues

All 'Assigned Revenues' like Compensation in lieu of octroi, State Finance Commission, Stamp Duty, Surcharge on transfer of Immovable Properties, is accounted during the year on actual receipt basis. However, at year-end, if the sanction orders for release of funds were issued and funds actually remitted, such amount are accrued as income for the year by debit to the Assigned Revenue Receivable.

3.0 Grants

3.1 Revenue Grant

- a) General purpose Grants, mainly from the state government are of a revenue nature; is recognized on actual receipt basis.
- b) Grants received or receivable in respect of specific revenue expenditure is recognized as income in the accounting year in which the corresponding revenue expenditure is charged to the Income and Expenditure Account.

3.2. Capital Grant

- a) Grants received towards expenditure (these are generally from State Government) are accounted on actual receipt basis. The amount is initially being credited to a Capital Grant head under 'Liabilities'. Upon acquisition/construction of the asset the value of the amount so spent is debited to the liability head by corresponding credit to 'Capital Contribution'.
- b) Capital Grants received as a nodal agency or as implementing agency for an intended purpose, which does not, result in creation of assets with ownership rights for the ULB is treated as a liability till such time it is used for the intended purpose. Upon utilization for the intended purpose, the extent of liability stands reduced with the value of such utilization and no further treatment, as a capital receipt is required.
- c) Grants in the form non-monetary assets (such as fixed assets given at a concessional rate) are accounted for on the basis of the acquisition cost. In case a non-monetary asset is received free of cost, it is recorded at a nominal value (e.g, Rupee One.).
- d) Income on Investments made from 'Specific Grants received in advance' is recognized and credited to the Specific Grant, whenever accrued. Profit/loss, if any, arising on disposal of investments made from the 'Specific' Grant received in advance' are also recognized and credited/ debited to the Specific Grant.



बुद्ध नगर स्थित अधिकारी
का प्रमुख वरिष्ठ वित्त निष्ठ (म.प्र.)

4.0 Assets

4.1. Public Works

- a) The cost of fixed assets includes (i) Cost incurred/amount spent in acquiring or installing or constructing fixed asset. (ii) Interest on borrowings attributable to acquisition or construction of qualifying fixed assets up to the date of commissioning of the assets, and (iii) other incidental expenses incurred up to that date of bringing the asset to use.
- b) Any addition to or improvement to the fixed asset that results in increasing the utility or capacity or useful life of the asset is capitalized and included in the cost of assets. Expenditure in the nature of repairs and maintenance incurred to maintain the asset and sustain its functioning or the benefit of which is less than for a year, it treated as revenue expenditure in the year of incurrence.
- c) Assets in the nature of civil works and equipment/machinery requiring erection/installation are first be accumulated under respective 'Capital work-in-progress account' prescribed in the chart of accounts. Upon completion of the civil works and installation of machinery the value is transferred to the respective assets account under fixed assets. If the civil work of machinery installation as at the end of the year were under construction/erection/installation these is include the direct cost on material, labor, stores, and advances to suppliers for material and others. Where an asset is created with borrowed funds the interest paid/ accrued as on the day of the valuation is also be added to arrive at the total value of the work - in-progress.
- d) The Earnest Money Deposit and Security Deposit received if forfeited, is recognized as income when the right for claiming refund of deposit has expired.
- e) Deposit received under Deposit works is treated as a liability till such time the projects for which money is received is completed. Upon completion of the projects, the cost incurred against it is reduced from the liability.

4.2 Fixed Assets

Fixed assets include Land including parks; Buildings; Roads and Bridges; Waterworks; Bore Wells; Laboratory Equipment; Sewerage and drainage; Public Lighting; Luminary & Electrical Fittings; Furniture Fixtures, Fittings, Electrical appliances; Office & other equipment's; Computer Hardware, etc.; Vehicles' Health related assets; Cold Storage Equipment; Medical Equipment.

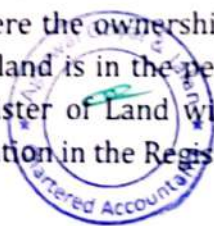
- a) All Fixed Assets is carried at cost less accumulated depreciation. The cost of fixed assets shall include cost incurred/money spent in acquiring or installing or constructing fixed asset, interest on borrowings directly attributable to acquisition



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or construction of qualifying fixed assets up to the date of commissioning of the assets and other incidental and indirect expenses incurred up to that month.

- b) Any addition or improvement to the fixed asset that results in increasing the utility or useful life of the asset is capitalized and included in the cost of fixed assets.
- c) Any Fixed Assets, which has been acquired free of cost or in respect of which no payment has been made, is recorded at nominal value of Re. 1/-.
- d) Any assets costing less than Rs. 5,000(Rupees Five thousands) would be expensed/ charged to Income & Expenditure Account in the year of purchase.
- e) An increase in net book value arising on revaluation is credited to a reserve account under the Municipal fund as 'Revaluation Reserve Account'. A decrease in net book value arising on revaluation of fixed assets is charged to Income and Expenditure accounts.
- f) Depreciation is provided at Straight Line Method at the prescribed rates.
- g) Depreciation is provided at full rates for assets, which are purchased/constructed before October 1st of an Accounting Year. Depreciation is provided at half the rates for assets, which are purchased/constructed on or after October 1st of an Accounting Year.
- h) Depreciation is provided at full rates for assets, which are disposed on or after October 1st of an Accounting Year. Depreciation is provided at half the rates for assets, which are disposed before October 1st of an Accounting Year.
- i) Assets recorded in the register but not physically available is written off after a period of five years.
- j) Expenditure in the nature of repairs and maintenance incurred to maintain the asset and sustain its functioning or the benefit of which is for less than a year, is charged off as Revenue Expenditure
- k) Valuation of land is follow the following guidelines:
 - Land acquired through purchase is recorded on the basis of aggregate of purchase price paid/ payable and other costs incidental to acquisition.
 - Leasehold lands acquired by the ULB are taken as a part of the municipal asset at a total value payable as lease charge over the entire lease period and amortized equally over the lease period.
 - Lands that are acquired free of cost from the government or provided by individuals or institutions under endowment for specific purpose are priced at Rupee One. Where the ownership of the land has not been transferred in favor of the ULB, but the land is in the permissive possession of the ULB, such lands are included in the Register of Land with Rupee One as its value. However, there should be a clear mention in the Register that in case the Government takes back the land at any point



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of time in future, reversal of entry is made the Register of Lands. Cost of developing such vested lands, if any, should be booked under the subhead 'land'.

- Cost of land improvements such as leveling. Filling or any other developmental activity in capitalized as a part of the cost of land.
- l) All lands that are under encroachment and belonging to the ULB and where it is not possible to have the land evacuated, the Council decides about the percentage of provision to be made on the cost of land. If the encroachment is for more than two years, provision equal to ninety percent (90%) of the carrying amount would be made.
- m) Parks and Playgrounds should be capitalized under two categories: (i) Land pertaining to Parks and Playgrounds including the cost of development of land that should be booked under 'Land' and (ii) other amenities to Parks and Playgrounds that should be capitalized under the sub-head 'Parks and Playgrounds'.
- n) However, any building/structures/plant and machinery etc. constructed/installed in the Parks and Playgrounds and used for other purpose should not be booked under the subhead 'Parks and Playgrounds'. The same should be booked under the appropriate heads/sub-heads of assets.
- o) Revaluation of assets is recommended only on an exceptional case. If and when revaluation of assets is carried out the value assigned upon revaluation of a class of assets shall not result in the net book value of that class being greater than the recoverable amount of the assets of that class. Revaluation reserve is reduced by transfer of equivalent amount of depreciation charged on the revalued portion of the cost of the fixed assets.
- p) Statues and Heritage Assets – Statues and valuable works of art are valued at the original cost and no depreciation is charged thereon. In case, however, the original cost is not available or the items have been gifted to the ULB by some other person/authorities, the value should be taken at Rupee One. Heritage buildings declared through Gazette Notification should be booked under this head and should be valued at book value/cost of the material date. No depreciation should be charged on such buildings. However, in case of capital improvements after the building has been so notified, depreciation at the normal rate of buildings is charged. In case, however the book value/cost of the material date is not available or the items have been gifted to the ULB by some other person/ authorities, the value should be taken at Rupee One. Material date in this case would be the date of Gazette Notification.
- q) Intangible assets include computer software, which is valued at cost plus cost of staff time and consultants' costs incurred, in implementing the software, if any. It is capitalized, only when the intangible asset is developed, and which can be used by



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ULB over a period of time be derive economic benefits from it. In case it is not so, the entire amount is charged to revenue, in the year which it is incurred. The intangible assets acquired are depreciated over a period of five years' life, whichever is earlier.

- r) Where ULB has taken a loan or other borrowings for the construction of as asset or a group of assets, then the interest would be capitalized to that particular assets or the group of assets. If a particular loan cannot be identified for a specific asset, then capitalization would be made at weighted average rate. The weighted average rate is applicable after taking into consideration the period of completion/building of assets and the amount invested in relation thereto.
- s) Depreciation on assets on which government grant has been received, is calculated on the gross value of fixed asset i.e. without deducting the grant amount from asset value. The grant so received is charged to the income and expenditure statement in the same proportion as the depreciation charged on such assets.

5.0 Stores

- a) Expenditure in respect of material, equipment, etc., procured is recognized on accrual basis, i.e., on admission of bill by the ULB in relation to materials, equipment, etc, delivered. The cost of inventories shall include the purchase price including the expenditure incurred to bring the inventories to its present location and condition i.e. freight inward, duties and taxes, etc.
- b) Accounting of 'goods received and accepted' where bills are received after the balance sheet date is accounted based on the value as stated in the invoice. However, where the bills are not received up to the cutoff date the values used are as stated in the purchase order.
- c) The stock as at the close of the year is valued at cost following the popularly known valuation method- FIFO 'First in first out'.
- d) Value of store, material disposed off/ sold is recognized on actual receipt basis. Inventories of consumable supplies such as stationery, fuel is treated as expenditure and charged to revenue at the time of purchase.

6.0 Other Expenditures

6.1 Employees Related Transactions

- a) Expenses on Salaries and other allowances are recognized as and when they are due for payment (i.e. at the month end).
- b) Statutory deductions from salaries including those for income tax, profession tax, provident fund contribution, etc., is recognized as liability in the same period in which the corresponding salary is recognized as expense.

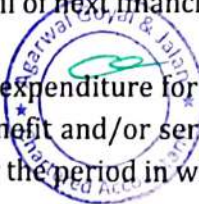
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- c) Gratuity is calculated upon retirement of the employee and is due them.
- d) Leave encashment are recognized on actual payment basis.
- e) Pension is recognized on actual payment basis where Actuarial valuation is not adopted.
- f) Interest receivable on loans given to employees is recognized as revenue at the end of the period in which these have accrued.
- g) In respect of loans to employees, penal interest leviable on default in repayment of principal or payment towards interest is recognized on accrual basis.
- h) Bonus, ex-gratia, overtime allowance, other allowances and reimbursements to the employees is recognized as an expense as and when they are due for payment.
- i) Separate funds may be formed for meeting the pension and other retirement benefits including Gratuity and Leave encashment. State Government is deciding on this and defines the modus operandi.
- j) Contribution due towards Pension and other retirement benefit funds is recognized as an expense and a liability. State Government is defining the rate of contribution. One basis for such rate could be at the rate generally prescribed for state government employees on deputation.
- k) Actuarial valuation for liability of pension may be considered by the ULBs. In that case they are guided by the applicable state laws.
- l) Where applicable, formation of Trusts is considered for management of Provident Funds. In that case it is the responsibility of the ULB to form the trust and meet the shortfall of the fund if any. Provident Funds money is invested as per the guidelines applicable to any Employee Provident funds. Employer's contribution to Contributory Provident Fund is recognized on due basis.

6.2. Other Revenue Expenditures

- a) Other Revenue Expenditures is treated as expenditures in the period in which they are incurred.
- b) Provisions are made at the year-end for all bills received up to a cutoff date (30th April of next financial year).
- c) Any expenditure for which the payment has been made in the current period but the benefit and/or service is likely to arise in a future period is treated as expenditure for the period in which its benefit arises and /or services are received.



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- d) The expenditure for the current period shall include the proportionate value of the benefits and/or services arising in the current period even if the payment therefore has been made in the previous period.

7.0 Investments

- a) Investment is recognized at cost of investment. The cost of investment shall include cost incurred in acquiring investment and other incidental expenses incurred for its acquisition e.g. brokerage.
- b) All long-term investments are carried/stated in the books of accounts at their cost.
- c) Short- term investments are carried at their cost or market value (if quoted) whichever is lower.
- d) Interest on investments is recognized as and when due. At period-ends, interest is accrued proportionately.
- e) Dividend on investments is recognized on actual receipt.
- f) Profit/ loss, if any, arising on disposal of investment (net of selling expense such as commission, brokerage, etc) from the Municipal Fund is recognized in the year when such disposal takes place.
- g) Income on investments made from Special Fund and Grants under specific Scheme is recognized and credited to Special Fund and Grants under Specific Scheme respectively, whenever accrued. Profit/loss, if any, arising on disposal of investments (net of selling expense such as commission, brokerage, etc) made from the Special Fund and Grants under specific Scheme is recognized and credited/debited to Special Fund Account and Grant under specific scheme Account respectively.

8.0 Special Funds

- a) Special Funds is treated as a liability on their creation.
- b) Income on investments made from Special Fund is recognized and credited to Special Fund, whenever accrued. Profit/loss, if any, arising on disposal of investments made from the special fund is recognized and credited/debited to Special Fund Account.
- c) Any expenditure of a revenue nature, which is incurred specifically on scheme/project for which a Special fund has been created, is charged to that Special Fund.

On Completion of the construction of a fixed asset and/or on acquisition of a fixed asset out of a Special Fund, the amount equivalent to the cost of such fixed asset is transferred from the respective Special Fund to the Grant against Asset Account. Amount proportionate to depreciation of the asset is credited to the Income and Expenditure Account every year Depreciation on assets on which government grant

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9.0 Lease and Hire Purchase

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9.2 When an ULB (as a lessee) have obtained an asset on lease, effecting the lease agreement as a finance lease, then it have assumed all the risks and rewards incident to ownership:

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- 9.3** When an ULB (as a lessor) have granted an asset on lease, effecting the lease agreement as a Finance Lease, then it have relinquished all the risks and rewards incident to ownership:

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- 9.4** When an ULB (as a lessee) have obtained an asset on lease, effecting the lease agreement as an operating lease, then it have not assumed all the risks and rewards incident to ownership, as all such risks are still with the lessor.

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9.5 When an ULB (as a lessor) have granted an asset on lease, effecting the lease agreement as an operating lease, then it have not relinquished all the risks and rewards incident to ownership.

- a) All leased assets under an operating lease would be recognized as an asset, still owned by the ULB, under the group fixed assets, but need to be separately disclosed.
- b) Lease Income should be recognized in the statement of Income & Expenditure on accrual basis.
- c) Depreciation to be provided on the leased assets in the same manner as provided for any asset of that class under direct control of the ULB.

9.6 Hire Purchase in the books of ULB (when a buyer)

- a) The purchase price is capitalized as the cost of fixed assets.
- b) Hire Purchase (HP) installments are apportioned between the finance charge and the reduction of the principal outstanding. The finance charge is allocated so as to produce a constant periodic rate of interest on the remaining balance of the liability.
- c) The total amount of interest portion out of the 'HP Payable' is accounted by debiting to a control account under current assets The Principal repayment would reduce the lease liability and the finance charges would be considered as expense.
- d) The leased asset would be subject to normal depreciation like that considered for other assets in the same category, when they are not leased.

9.7 Hire purchase in the books of the ULB (when a seller)

- a) The sale price (including the interest portion) is accounted as receivable from HP agreement;
- b) HP instalments is apportioned between the interest income and the reduction of the principal amount receivable (the finance income to be allocated so as to produce a constant periodic rate of interest rate of interest on the remaining balance of the receivable);

The total amount of interest portion out of the 'HP Receivable' is accounted by crediting to a control account under current assets. This amount is adjusted while accounting for finance charge



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Notes on account

1. Reserves:

Amount of assets under building, roads, bridges, sewerage and drainage, public lighting, plant and machinery, vehicle, office and other equipment's, furniture & fixtures, parks and playgrounds etc. which were identified to have been built from grant funds, from the government has been transferred to respective fund on acquisition/ construction of new fixed assets out of grant and contribution for specific purpose.

2. Grants for Specific Purpose:

Capital Grants received as a nodal agency or as implementing agency for an intended purpose, which does not, result in creation of assets with ownership rights has been treated as a liability till such time it is used for the intended purpose. Upon utilization for the intended purpose, the extent of liability is reduced with the value of such utilization. Income on investments made from 'Specific Grants received in advance has been recognized and credited to the Specific Grant, whenever accrued. Profit/loss, if any, arising on disposal of investments made from the 'Specific Grant received in advance' is recognized and credited/debited to the Specific Grant.

2.1 Un-utilized Grant: Grants received from Central, State, Local Government, International organization have been accounted for on the basis of receipts in Bank Accounts.

2.2 Total Grant Received during the year of Rs. 3,30,21,184/- from Central Government, State Government and other organization.

2.3 The grants have been utilized for capital expenditure on fixed assets, capital payments and revenue expenditure on maintenance of basic amenities and other Operational expenses.

• A sum of Rs. 4,84,79,149/- has been debited and the details are the same as under:

- A sum of Rs. 4,22,23,939/- Incurred on acquisition of fixed assets is transferred to reserve under head grant utilized account.
- A sum of Rs. 62,55,210/- utilized for revenue expenditure is transferred to Income and Expenditure Account under the head revenue grants contribution & subsidies.

3. Loans:

Loan from Hudco is Outstanding at the end of the Year. Loans has been recorded as per the details and information provided by the Municipal Council to us for the year. Further 75% amount of loan is recorded as grant as per terms and conditions.



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4. Fixed Assets:

- a) Fixed assets include Land; Parks; Buildings; Roads and Bridge; Waterworks; Bore Wells; Laboratory Equipment; Sewerage and Drainage; Public Lighting; Luminary & Electrical Fittings; Furniture Fixtures Fittings Electrical appliance; Office & other equipment's; Computer Hardware, etc; Vehicles; Health related assets; Cold Storage Equipment; Medical Equipment etc.
- b) Categorization and grouping of fixed assets has been done as provided in the MPAM.
- c) Additions have been worked out on the basis of final bill raised by the contractor on the completion of the asset.
- d) Fixed Assets are considered at cost less accumulated depreciation. The cost of fixed assets include cost incurred/money spent in acquiring or installing or constructing fixed assts. Interest on borrowings directly attributable to acquisition or construction of qualifying fixed assets up to the date of commissioning of the assets and other incidental and indirect expenses incurred up to that month.
- e) Any fixed Assets, which has been acquired free of cost or in respect of which no payment has been made, has been accounted for a nominal value of Rupee 1/-.
- f) All assets costing less than Rs. 5,000.00 (Rupees Five thousands) purchased /acquired up to 31.03.2024 have not been considered for capitalization, it has been expensed/ charged in the year of purchase.
- g) Assets which have been completed during the year, have been transferred from WIP to Fixed assets on the basis of details made available by the DABOH MUNICIPAL COUNCIL.

5. Depreciation:

- a. Depreciation is provided at Straight Line Method at the rates prescribed in MPAM.
- b. Depreciation is provided at full rates for assets, which are purchased/ constructed before 1st October and at half the rates which are purchased/constructed on or after 1st October of the Accounting Year.
- c. Depreciation on assets created out of the government grant has been received, has been calculated on the gross value of fixed asset i.e. without deducting the grant amount from asset value. The grant so received is charged to the income and expenditure statement in the same proportion as the depreciation charged



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on such assets. Since the detail of assets created out of the government grant for earlier year is not available, amount for assets created during the current year has only been charged to income & expenditure statement.

6. Capital Work in Progress:

Assets in the nature of civil works and equipment/ machinery requiring erection/installation are accounted for as' Capital Work- In- Progress. Upon completion of the civil works and installation of machinery the value is transferred to the respective asset account under fixed assets. The value of work-in-progress includes the direct cost on material, labor, stores, and advances to suppliers for material and others. Where an asset is created with borrowed funds the interest paid/accrued as on the day of the valuation is added to the total value of the work-in-progress. The amount of CWIP has been provided by the DABOH MUNICIPAL COUNCIL.

7. Investment:

- a. Investment – General Fund: all Investments has been accounted for as per the details and information provided by the council.

8. Current Assets: Current Assets include the items prescribed in the MPMAM

8.1 Inventories:

Inventories have been taken in the balance sheet on the basis of information furnished by the concerned department. Valuation of inventory has been taken as provided to us by the municipal council.

8.2 Sundry Debtors:

- a) The amount of Property Tax, Water Tax and other receivable as on 31.03.2024 has been taken on the details provided by the Sections. In absence of proper and authentic verification of previous period arrears of property tax, and other related receivables, the figures are subjects to reconciliation and confirmation. In the absence of age wise details, no provision for doubtful debts has been made.
- b) Balances of advance, recoverable etc., are subject to confirmation/reconciliation and consequential adjustments if any.

8.3 Bank balances:

Bank accounts mentioned in the DABOH MUNICIPAL COUNCIL cash book have been reconciled. Bank balance has been worked out on the basis of bank statement and cash book provided. Neither Cash Book nor Bank Statement for the account SBI-5169 is provided to us for our verification hence same balance of previous year has been carry forwarded in current year also.


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8.4 a) Advance to Staff:

Advances not adjusted till 31.03.2024 has been taken as current asset. However, these are subject to reconciliation and confirmation by the employee concerned.

b) Advances to Suppliers & Contractor:

Advances paid to suppliers and contractors against work have been taken as current asset. These advances are subject to reconciliation and confirmation. No Security deposit with telecom Dept. / cell phone service provider as per available records. Therefore, the same is considered as Nil.

No information is provided for Security Deposit with Electricity Board or any other authority as on 31.03.2024. No additions were made during the year. Confirmation from the said department /agency is yet to be obtained.

9. Current Liabilities:

a) Deposits Received:

Amount Security Deposit from Contractors: Security deposit from contractors is deduction made from the bill approved against the running work order files of works department. No interest has been credited on the security deposit, since the amount has not been kept in separate bank account. The amount is subject to reconciliation and confirmation.

Earnest Money Deposits: Earnest money deposit if from contractors and Bazar Bethaki. No interest has been credited on the earnest money deposit, since the amount has been kept in separate bank account. The amount is subject to reconciliation and confirmation

Works Deposits: There are no work deposits outstanding as on 31.03.2024.

b) Other Liabilities:

This has been worked out based on the lists of amount admitted during 2023-24 but paid after 31.03.2024. It includes deduction of TDS, royalty, VAT, sub tax, professional and income tax deducted as source from salary etc,

10. Contingent Liability:

The liability of different legal matters (pending in District, High Court and Supreme Courts on account of unsettled claims) and Guarantees issued by government on behalf of corporation has not been provided as the same is not readily ascertainable.



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